

Tender ID	<b>SBI/AAO-III/2024-25/07</b>
Date	<b>29/07/2024</b>



# STATE BANK OF INDIA

INVITES ONLINE E-TENDER

FOR

**PROPOSED FURNISHING WORK FOR CREATION SBI WEALTH LOUNGE IN  
(EMERALD ) OFF CORPORATE ROAD BRANCH, AHMEDABAD.**

FROM

**THE EMPANELLED FURNISHING CONTRACTORS FOR AHMEDABAD CIRCLE UNDER THE  
ALL CATEGORY OF WORKS ,AS PER THE LIST ENCLOSED**

THE LAST DATE OF SUBMISSION OF TECHNICAL BID: **05.08.2024** UP TO 3:00 PM  
NO PHYSICAL SUBMISSION OF DOCUMENTS REQUIRED EXCEPT PROCESS COMPLIANCE  
FORM.

## **PART – A: TECHNICAL BID**

### **TENDER SUBMITTED BY:**

NAME : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

DATE : \_\_\_\_\_

### **Architect:**

#### **M/S VIRAT V. THAKORE**

'Sheel', 98/1, Samasta Society,  
Narayannagar Road, Paldi,  
Ahmedabad - 380 007.

Email: [viratvthakore@gmail.com](mailto:viratvthakore@gmail.com)

## NOTICE INVITING TENDERS

SBI invites E-tender through its Architect M/s **VIRAT V. THAKORE** “Online e-tenders in two bid system i.e. **online technical bid and online price bidding** from the SBI Empanelled Furnishing contractors of Ahmedabad Circle for Furnishing works for **SBI WEALTH LOUNGE IN (EMERALD) CORPORATE ROAD BRANCH, AHMEDABAD**. Please note that there will be e- reverse auction conducted and rates quoted after reverse auction will be final.

The details of tender are as under:

S.No.	Description	
1.	Name of work	<b>PROPOSED FURNISHING WORK FOR SBI WEALTH LOUNGE IN (EMERALD) CORPORATE ROAD BRANCH, AHMEDABAD.</b>
2.	Nature of Work	<b>Furnishing Work</b>
3.	Time allowed for completion	<b>45days from date of acceptance of work order</b>
4.	Tender Fees	<b>NA</b>
	<b>Estimated Project Cost</b>	<b>₹ 12.9 Lakhs</b>
5.	<b>Earnest Money Deposit</b>	<b>₹ 12,900/-</b> by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of <b>State Bank of India, payable at AHMEDABAD. [Those registered with MSMEUDYAM need not submitted EMD. Instead DD, Valid MSME UDHYAM certificate shall be uploaded]</b>
6.	Initial Security Deposit	2% of contract value Including EMD (Non interest bearing ISD to be submitted by the L1 Bidder)
7.	Total Security Deposit	5% of the final bill amount
8.	Start and end date for downloading of tender documents from Bank's website	<b>29.07.2024 to 05.08.2024</b> at <b>www.sbi.co.in</b> under <Link><SBI in the news >procurement news.
9.	Last date & time for submission of online Technical bid and Online Indicative Price Bid	<b>05.08.2024</b> up to 3:00 pm
10.	Address at which EMD & Process compliance form has to be submitted	<b>The Assistant General Manager, RBO-III, State Bank of India, Admin. Office, Ahmedabad.</b>
11.	Date and time of opening of online Technical bid & Online Indicative Price bid at SBI address mentioned at Sr. No.10	<b>05.08.2024 at 03:30 pm</b>

12.	E-Tendering will be conducted by our approved e-tendering consultant	<p>M/s. Antares Systems Limited, Registered Office: #24, Sudha Complex, 3<sup>rd</sup> Stage, 4<sup>th</sup> Block, Bangalore – 560079, Mr. Kushal Bose Mobile No.: +91 9674758719 e-Mail: <a href="mailto:kushal.b@antaressystems.com">kushal.b@antaressystems.com</a></p> <p>Mr. Pravesh Mobile No.: +91 9044314492 e-Mail: <a href="mailto:praveshmani.t@antaressystems.com">praveshmani.t@antaressystems.com</a></p> <p><a href="http://www.tenderwizard.com/SBIETENDER">www.tenderwizard.com/SBIETENDER</a></p>
13.	Date & time for e-reverse auction	Date & time for e-reverse auction Will be Informed to qualified contractor separately
14.	Liquidated Damages	0.50% of contract amount per weeks subject to max. 5% of contract value or final bill value.
15.	Rates	<p>Rates quoted shall be inclusive of all existing &amp; future (including variation) taxes, duties, levies, royalties, transportation, other incidental charges, WCT etc. PVA &amp; PVA Clause shall not be applicable.</p> <p><u>Note: GST will be paid Extra as per Applicable norms.</u></p> <p>If any tenderer puts any condition/anything/any taxes extra over and above their quoted rates the tender shall be summarily rejected.</p>
16.	Defects Liability Period	12 Months from the date of Virtual Completion
17.	Validity of offer	90 days from the date of opening of Price-bid
18.	Value of Interim Certificate	(No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances)
19.	Insurance	The contractor shall obtain all necessary insurance policies as per the governing laws applicable at the centre & shall require to produce the original policy of Insurance & receipt of the premium as applicable in the matter to the Architect/Bank.
20.	<b>Water and Electricity</b>	<p>If contractor is permitted to use SBI source of water &amp; electricity, the SBI will recover @ 0.5% of contract amount from the final bill of contractor. <b>However further distribution &amp; extension &amp; light fixtures etc. With required MCB switches, switch boards, lamp, tube etc. shall be arranged by the contractor at their own cost within the accepted tender amount. <u>Bank will recover 0.5% of the final bill amount towards consumption of water &amp; electricity.</u></b></p>
21	Tenders can be downloaded from the bank's website <a href="http://www.sbi.co.in">www.sbi.co.in</a> (link) <SBI In the news <Procurement News>. It shall be responsibility of the contractor to timely submit the technical and financial bid. SBI, in no case shall be responsible for site issues/ delay in tender submission.	
22	The contractor shall read and understand each page of the tender document thereby ensuring the number and sequence of all pages.	
23	No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before submission of final quote, else their bid will be rejected.	
24	The SBI reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.	
25	Tenders received without EMD and Process Compliance Form shall be summarily rejected and such tenders shall not be allowed to participate in the Price bid process/ rejected/ not considered.	

26	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
27	SBI has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.
28	The Bank will place order as per its requirement and quoting minimum rate for any category does not provide any guarantee for receiving order for that item by the firm who quotes lowest rates.
29	Bank reserves right to cancel any / all tenders at any stage without assigning any reasons.
30	The Bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other condition if his tender is accepted in parts.
31	In case the date of online tendering is declared as a holiday, the online tendering will be conducted on the next working day at the same time.
32	SBI reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever. For any clarification regarding E-Tendering procedure, System requirements etc please contact <b>M/s Antares Systems Limited Bangalore</b> , whose address is mentioned in the NIT.
33	It is vendor's/supplier's responsibility to be well prepared and get ready with E-Tendering procedures & well equipped with all requirements. SBI will not take any responsibility of delay in submission due to EMD, slow internet connectivity, system failures etc.
34	<b>IT'S A VACANT PREMISE/WORKING BRANCH</b>

Yours Faithfully,

**The Assistant General Manager, RBO-III,  
State Bank of India, Admin. Office,  
Ahmedabad.**

<b>LIST OF EMPANELLED INTERIOR CONTRACTORS UP TO ₹ 25 LAKH.</b>		
1	<b>Abhay Interiors,</b> SB/3, Nandanvan Complex, Nr. Citizen Society, RameshwarMandir Road, Ellora Park, Vadodara - 390021	9825327845 <a href="mailto:abhayv845@gmail.com">abhayv845@gmail.com</a>
2	<b>Raj Decor,</b> A-202, Arpan Flat, OppHariba Park, Nr Sukurti Nagar society, diwalipura, Vadodara -0390015	9426081311 <a href="mailto:rajdecorbaroda@gmail.com">rajdecorbaroda@gmail.com</a>
3	<b>Rakesh B Sharma,</b> F/2-24, Om Shanti Nagar-2, Nr. BhammariyaKuwa, LambhaVatwa Road, Vatwa, Ahmedabad	9426240961/9624730951 <a href="mailto:rakeshbsharma1983@gmail.com">rakeshbsharma1983@gmail.com</a>
4	<b>Umesh Engineering works,</b> Gala No A-10, D M Singh Compound, OppShraddha Tower, Thakur complex, Kandivali (East), Mumbai - 400101	9821098131/9869423623 <a href="mailto:umeshengineeringworks@gmail.com">umeshengineeringworks@gmail.com</a>
5	<b>ArvindC Shukla&amp; Co.,</b> "Meeta" 7/A, Tushar Society, OppGhelani Petrol Pump, Nizampura, Vadodara - 390002	9227100313/9099550373 <a href="mailto:surit_as@yahoo.com">surit_as@yahoo.com</a>
6	<b>HarshadFurniture Mart,</b> Sadar, MotiTankiChowk, Opp. Vedanta (Ratlam - 2) Hospital, Near Eagle Travels Office, Jigar Pan Street, Rajkot - 360001	9898198877/9979744997 <a href="mailto:harshad_furniture@yahoo.com">harshad_furniture@yahoo.com</a>
7	<b>Shree Pithad Decorators,</b> 82, Kalakunj Society - 1, Water Tank Road, Nr Aavakar Hall, Karelibaug, Vadodara - 390018	9376215159 <a href="mailto:nilesh.spd@gmail.com">nilesh.spd@gmail.com</a>

8	<b>The Decorator,</b> 109-110, City Enclave, BS Baroda High School, Polo Ground (South),Vadodara - 390001	9825028363 <a href="mailto:thedecoratorsindia2@gmail.com">thedecoratorsindia2@gmail.com</a> / <a href="mailto:dilipnachankar@gmail.com">dilipnachankar@gmail.com</a>
9	<b>SHREE SAI CONSTRUCTION,</b> E -402, SHIKHAR-1, ABHAY NAGAR SOCIETY, VADODARA-390023	9426007886/9427612103 <a href="mailto:shyamprasad.kumble@gmail.com">shyamprasad.kumble@gmail.com</a>
10	<b>SHREE THAKAR FURNITURE WORKS,</b> RAMESH INDUSTRIES LANE, BEHIND WADI SHAK MARKET, PARATAPNAGAR ROAD, BAORDA	9426024569/9426588635,/9909416839
11	<b>R.S.ENTERPRISES,</b> (HEAD OFFICE) C 74 PATEL NAGAR, RAISEN ROAD, BHOPAL - 462021 (BRANCH OFFICE) BHASAN SINGH, 236/6, SHIV NAGAR COLONY,GANDHIDHAM - KUTCH, GUJARAT - 370201	9826961063/9425378197, <a href="mailto:rsenterprises73@gmail.com">rsenterprises73@gmail.com</a>
12	<b>TEZ CORPORATION,</b> A/55 AKRUTI SOCIETY, AJAY APARTMENTS-5 VASTRAL ROAD, AHMEDABAD	9426020113 <a href="mailto:tez267@gmail.com">tez267@gmail.com</a>
13	<b>PATEL CONSTRUCTION CO.,</b> 18, Sanket Complex, N.H.No./, Naroda, Ahmedabad	9427007484 <a href="mailto:patelconstructioncompany99@yahoo.com">patelconstructioncompany99@yahoo.com</a>
14	<b>M/S DEVI KRUPA CORPORATION</b> 65 Kanan Residency, B/H Panchayat Office, Nana Chiloda, Ahmedabad – 382330	9825068135 <a href="mailto:devikrupa9297@yahoo.com">devikrupa9297@yahoo.com</a>
15	<b>DURGA FURNISHERS</b> 1, Adesh apartment, Nr. DharnidharDerasar, Shreyas Crossing Road, Paldi, Ahmedabad - 380007	9898094841/9998948412 <a href="mailto:durga79m@gmail.com">durga79m@gmail.com</a>
16	<b>S R ENTERPRISE,</b> 128, Sarvoday Co-operative Society, Nr. Ramvadi, Opp. Dev Castle, Isanpur, Ahmedabad -382443	9824690946/9601253767 <a href="mailto:srenterprises365@gmail.com">srenterprises365@gmail.com</a>
17	<b>PRAKASH FURNITURE,</b> 4 - Laxmi Estate, B/H Navneet Press, Ajod Dairy Road, Rakhial, Ahmedabad - 380023	9824021548/9824021498 <a href="mailto:prakashfurn@gmail.com">prakashfurn@gmail.com</a> <a href="mailto:/prakashfurniture2013@gmail.com">/prakashfurniture2013@gmail.com</a>
18	<b>SURENDER FURNITURE,</b> J-201, SANGANI PLATINIUM, OPP. SATVA-2, B/s SHRINATH RESIDENCY, NAROL, AHMEDABAD - 382405.	9824054688/8401021565, <a href="mailto:surenderfurniture@gmail.com">surenderfurniture@gmail.com</a>
19	<b>FIRM - AMUL TRADERS,</b> 35, PRASHANT PARK SOCIETY, BEHIND FATEHNAGAR, NR. DHANVANTARI GARDEN, PALDI, AHMEDABAD - 380007	9825005970 <a href="mailto:nineshipanchigar@gmail.com">nineshipanchigar@gmail.com</a>
20	<b>M/s Daxesh Furniture Mall,</b> 48-49, Jay Hanuman Estate, ChoshathJoganiMandir Road, Nr. Navjivan Hyundai Showroom, UdhnaMagdalla Road, Surat - 395004	9824126610 <a href="mailto:info@daxeshfurnituremall.com">info@daxeshfurnituremall.com</a>

**LIST OF EMPANELLED INTERIOR CONTRACTORS UP TO ₹ 50.0 LAKH**

1	<b>R S Enterprises,</b> C-74, Patel Nagar, Raisen Road, Bhopal (M.P.) - 462022	9826961063/9425378197 <a href="mailto:rsenterprises73@gmail.com">rsenterprises73@gmail.com</a>
2	<b>Payal,</b> 12/E Shilpalay Shopping Centre, B/H Old Anjali Cinema, Vasna, Ahmedabad - 380007	9426485544/9825077428 <a href="mailto:manan.2407@gmail.com">manan.2407@gmail.com</a>
3	<b>Gurukripal Wooden Furniture,</b> RamnathMahadevMandir, Oppldgah Medan, Pratapnagar Road, Vadodara - 390004	9427981212/9824093358 <a href="mailto:gurukripal@yahoo.co.in">gurukripal@yahoo.co.in</a>
4	<b>HarishkumarNarandasMistry,</b> 33, 2nd Floor, Municipal Shopping Centre, Kotsafil Main Road, Surat	9825981475/9925170302 <a href="mailto:harishmistry1971@gmail.com">harishmistry1971@gmail.com</a>

5	<b>Devi Krupa,</b> 26/A, Jivrajpark Society, B/H Sahjanand Tower, Jivrajpark Cross Road, Vejalpur, Ahmedabad - 380051	9825013223/9925039223 <a href="mailto:devikrupa9297@yahoo.com">devikrupa9297@yahoo.com</a>
6	<b>Raj Interior,</b> Plot No 13, Milan Industrial Estate, Dharmshi Desai Marg, Near ChhaniJakat Naka, Vadodara - 390024	9825321878 <a href="mailto:rajinteriorbaroda2@gmail.com">rajinteriorbaroda2@gmail.com</a>
7	<b>Rajallnfracon,</b> LG - 2, Sargam Complex, Opp. Bhulakabhavan School, Nr. Reid & Tailor Showroom, Nr. Hero Honda godown, Adajan - Hazira Road, Surat	9898544404 <a href="mailto:nirajnmehta@yahoo.co.in">nirajnmehta@yahoo.co.in</a>
8	<b>LAXMI INTERIOR,</b> 106/18A VARDHAMAN PARK, DESHMUKH HOMES, TATA POWER HOUSE, KALYAN SHILL ROAD, DOMBIVALI(E)	7021634858/9322255135/ 8451899148, <a href="mailto:laxminarayanjangid5@gmail.com">laxminarayanjangid5@gmail.com</a>
9	<b>MISTRY &amp; SONS,</b> MAA KRUPA BUILDING, B/H NAVA FALIA, OPP MEHTA PETRO, PUMP, KATARGAM, SURAT	9723747744/9825191014/261-2485044/ 8160074393 <a href="mailto:sanju6206@gmail.com">sanju6206@gmail.com</a>
10	<b>VARDHAN CONSTRUCTION,</b> 202 VANSHIKA RESIDENCEY, 12 UTKANTH SOCIEYT, BEHIND ALKAPURI CLUB, ALKAPURI BARIDA	9825533571/7990251062 <a href="mailto:vardhan.construction@yahoo.com">vardhan.construction@yahoo.com</a>
11	<b>MAMTA WOOD DECORATE(INDIA)</b> O/S CHANDPOLE NEAR VIDHYA SOLA SCHOOL, JODHPUR (Rajasthan), Pin code: 342001	0291-2790444/9782343734 <a href="mailto:mwdindia@yahoo.com">mwdindia@yahoo.com</a>
12	<b>PHONIX FURNISHERS</b> E4/141, ARERA COLONY, BHOPAL - 462016	7999552829/9827096677/ 9999765017 <a href="mailto:phonixfurnishers@gmail.com">phonixfurnishers@gmail.com</a>
13	<b>ASTHA ENTERPRISES,</b> 1602, Crimson Tower, Akurli Road, Lokhandwala Complex, Kandiwali (E), MUMBAI-400101	7738009043/8828263768/ 022-40030967 <a href="mailto:Aastha.enterprises@ymail.com">Aastha.enterprises@ymail.com</a>

#### LIST OF EMPANELLED INTERIOR CONTRACTORS UP TO ₹ 100 LAKH

1	<b>MukundFurniture,</b> 683/1, Ganesh Temple road, MotaThakor Vas, OppVankar Vas, B/H Nirmal Nagar Society, Vatva Gam, Ahmedabad - 382440	9081115137 <a href="mailto:mukundfurniture@gmail.com">mukundfurniture@gmail.com</a>
2	<b>PHONIX FURNISHERS,</b> E4/141, ARERA COLONY, BHOPAL - 462016	7999552829/9827096677, <a href="mailto:phonixfurnishers@gmail.com">phonixfurnishers@gmail.com</a>
3	<b>ARIHANT DÉCOR,</b> 301 WAIKIKI APARTMENT, ANAND NAGAR, NEAR VARTAK SCHOOL, VASAI(W), PALGHAR	9326877256/9511637029 <a href="mailto:gandhi_devesh@yahoo.in">gandhi_devesh@yahoo.in</a>
4	<b>LIVEFURNISHERS,</b> GF/2 MANSUR MANZIL, OPP BATA SHOW ROOM, ASHRAM RAOD AHMEDABAD	079-26580996/9824023048 <a href="mailto:rvshah54@hotmail.com">rvshah54@hotmail.com</a>
5	<b>DECORA</b> 40, Mahavirnagar Society, Nr. L J College, Vastrapur, Ahmedabad - 380015	9825073947 <a href="mailto:decora1967@gmail.com">decora1967@gmail.com</a>

#### LIST OF EMPANELLED INTERIOR CONTRACTORS UP TO ₹200 LAKH

1	<b>Grid Interiors Pvt. Ltd.,</b> E-326, Greater Kailash-2, New Delhi - 110048	9810135852 <a href="mailto:thegridprojects@gmail.com">thegridprojects@gmail.com</a>
2	<b>SHAH ASSOCIATES,</b> OPP LAXMI BHAVAN, NEW STATION ROAD, BHUJ KUTCHH - 370001	02832-226067/9825228305 <a href="mailto:shahassociate1@gmail.com">shahassociate1@gmail.com</a>
3	<b>PHONIX FURNISHERS,</b> E4/141, ARERA COLONY, BHOPAL - 462016	7999552829/9827096677/ 9999765017 <a href="mailto:phonixfurnishers@gmail.com">phonixfurnishers@gmail.com</a>
4	<b>POORAN CHAND SHARMA &amp; SONS,</b> 1/70 W H S TIMBER MARKET, KIRTI NAGAR, NEW DELHI - 110015.	011-41420277/9810111055 <a href="mailto:sds.pcass@gmail.com">sds.pcass@gmail.com</a>
5	<b>A RAJ CONSTRUCTION CO.</b> Office No. 301, Top Floor, Bharat Chamber, Scindia House, Connaught Place, New Delhi - 110001	9873960024/9873937633 <a href="mailto:a_rajconstruction@yahoo.co.in">a_rajconstruction@yahoo.co.in</a>
6	<b>Inter Furn</b> HIG-1/637, ArvindVihar, Opposite UCO Bank, Bagmugaliya, Bhopal - 462043	0755-2488430/09425301192-93 <a href="mailto:interfurn1@rediffmail.com">interfurn1@rediffmail.com</a>

<b>LIST OF EMPANELLED INTERIOR CONTRACTORS UP TO ₹500 LAKH</b>		
1	<b>MAHENDRU CONSULTANTS,</b> <b>16 VINDHYACHAL APARTMENTS, INDER ENCLAVE, NEW DELHI</b>	011-25289843/9818446200/9810000608 <a href="mailto:mahendruconsultants@gmail.com">mahendruconsultants@gmail.com</a>
2	<b>SANJEEV FURNISHERS PVT LTD,</b> R-552,2nd floor,Shankarroad,Newrajindernagar,New Delhi-110060	011-28741050/011- 45088541/9810350767 <a href="mailto:sanjeev@sanjeevfurnishers.com">sanjeev@sanjeevfurnishers.com</a>
3	<b>MAHENDRA REALTORS &amp; INFRASTRUCTURE PVT LTD,</b> 603 QUANTUM TOWER, 6TH FLOOR, RAM BAUG LANE, NEXT TO SBI MALAD WEST INDUSTRIAL BRANCH, MALAD(W) MUMBAI - 400 064	022-28828239/28807684 EMAIL - <a href="mailto:info@mripl.net">info@mripl.net</a> <a href="mailto:/tenders@mripl.net">/tenders@mripl.net</a>
4	<b>M/s InTeRmArc,</b> <b>1191-A, Arjun Nagar, Kotla Timber Market, New Delhi - 110003</b>	9717070610/9717070613/9818111113 <a href="mailto:info@intermarc.co.in">info@intermarc.co.in</a> <a href="mailto:/taranjitbawa@intermarc.co.in">/taranjitbawa@intermarc.co.in</a>

## FORM TENDER

To,  
**The Assistant General Manager, RBO-III,  
State Bank of India, Admin. Office,  
Ahmedabad.**

Dear Sir,

Having examined the drawings, specification, design and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with the specifications, design, drawings and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as they may be applicable.

### MEMORANDUM

Description of work	PROPOSED FURNISHING WORK FOR SBI WEALTH LOUNGE IN (EMERALD) CORPORATE ROAD BRANCH, AHMEDABAD.
<b>Earnest Money</b>	The tenderer shall furnish EMD of ₹ <b>12,900/-</b> . In the form of Demand draft or bankers cheque drawn in favour of State Bank of India <b>payable at Ahmedabad</b> on any Scheduled Bank. No tender shall be considered unless the EMD is so deposited in the required form. No interest shall be paid on this EMD. <b>[Those registered with MSME UDYAM need not submitted EMD. Instead DD, Valid MSME UDYAM certificate shall be uploaded].</b>
Percentage, if any, to be deducted from Bills and total amount to be retained	<del>10 % from Running Bills, subject to maximum Total 5% of contract amount or actual Final Bill value.</del>
Time allowed for completion of the Works from fourteenth day after the date of written order or date of handing over of the site (whichever is later) to commence the work	<b>45 days</b>

I/We have deposited a sum of ₹ **12,900/-** of the total tender amount as Earnest Money with the State Bank of India which is not to bear any interest. Should I / We fail to execute the Contract when called upon to do so I/ We do hereby agree that suitable action shall be initiated against us by SBI. This may also include debaring of my empanelment for a year or so.

1) Our Bankers are: i) ii)

The names of partners of our firm are: i) ii)

Name of the partner of the firm Authorized to sign

Or

(Name of person having Power of Attorney to sign the Contract.)

(Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

Signature of Contractors Signature and addresses of Witnesses i)



**Business rules for E-tendering:**  
**SAMPLE BUISNESS RULE DOCUMENT**

<b>ONLINE E-TENDERING FOR PROPOSED FURNISHING WORK FOR SBI WEALTH LOUNGE IN ( EMERALD ) CORPORATE ROAD BRANCH, AHMEDABAD.</b>
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**Business rules for E-tendering:**

1. Only AHMEDABAD CIRCLE **empanelled FURNITURE contractors** under appropriate category who are invited by the project Architect/SBI shall only be eligible to participate.
2. SBI will engage the services of an E-tendering service provider who will provide necessary training and assistance before commencement of online bidding on Internet.
3. In case of e-tendering, SBI will inform the vendor in writing, the details of service provider to enable them to contact and get trained.
4. Business rules like event date, closing and opening time etc. also will be communicated through service provider for compliance.
5. Contractors have to send by email, the compliance form in the prescribed format (provided by service provider), before start of E-tendering. Without this the vendor will not be eligible to participate in the event.
6. E-tendering will be conducted on schedule date &time.
7. **The e-tendering will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.**

**(B) Terms & conditions of E-tendering:**

SBI shall finalize the Tender through e-tendering mode for which **M/s. Antares Systems Limited, Bangalore**, has been engaged by SBI an authorized service provider. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

E-tendering shall be conducted by SBI through **M/s. Antares Systems Limited, Bangalore**, on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Contractors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility

In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully. Failure of power at the premises of Contractors during the E-tendering cannot be the cause for not participating in the E-tendering. On account of this the time for the E-tendering cannot be extended and SBI is not responsible for such eventualities.

**M/s. Antares Systems Limited, Bangalore**, shall arrange to train you nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.

1. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & Unit of Measurement will be displayed in Online E-tendering.
2. BID PRICE: The Bidder has to quote the rate as per the Tender Document provided by SBI their appointed Architects.
3. VALIDITY OF BIDS: The Bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.

#### 4. Procedure of E-tendering:

##### **i. Online E-tendering:**

- (a) The hard copy of the Technical as well as Price Bid is available on the Bank's website during the period specified in the NIT.
- (b) Online e-tendering is open to the empanelled bidders who receive NIT from the Architect and qualified for participating in the price bidding as provisions mentioned hereinabove through SBI approved Service Provider.
- (c) The Price-Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in rates
- (d) The Contractors are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
- (e) It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.
- (f) In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as **"Incomplete Tender"** and shall be liable for rejection.

LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by **M/s. Antares Systems Limited, Bangalore**. The Bidders are requested to change the Password after the receipt of initial Password from **M/s. Antares Systems Limited, Bangalore**. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.

5. **BIDS PLACED BY BIDDER:** Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L1 Bidder backs out or fails to complete the work **as per the rates quoted**, SBI shall have the liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD and imposing heavy penalty to contractor to recover the losses occurred to the Bank.
6. At the end of the E-tendering, SBI will decide upon the successful bidder. SBI decision on award of Contract shall be final and binding on all the Bidders
7. SBI shall be at liberty to cancel the E-tendering process/tender at anytime, before ordering, without assigning any reason.
8. SBI shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
9. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
10. OTHER TERMS & CONDITIONS:
  - The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers/ Bidders
  - The Bidder shall not divulge either his Bids or any other exclusive details of SBI to any other party.
  - SBI decision on award of Contract shall be final and binding on all the Bidders
  - SBI reserves their rights to extend, reschedule or cancel any E-tendering within its sole discretion.

SBI or its authorized service provider **M/s. Antares Systems Limited, Bangalore**, shall not have any liability to Bidders

for any interruption or delay in access to the site irrespective of the cause.

SBI or its authorized service provider **M/s. Antares Systems Limited, Bangalore**, is not responsible for any damages, including damages that result from, but are not limited to negligence.

SBI or its authorized service **M/s. Antares Systems Limited, Bangalore**, will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

-All the Bidders are required to submit the Process Compliance Statement (Annexure-II) duly signed to **M/s. Antares Systems Limited, Bangalore**,

-All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.

**PROCESS COMPLIANCE STATEMENT (ANNEXURE II)**

*(The bidders are required to print this on their company's letter head and sign, stamp before e-mailing)*

To,

**M/s. Antares Systems Limited, Bangalore,**

#24,3rd Stage, 4th Block, Basveshwaranagar, Bangalore- 560079, India

E-mail :[kushal.b@anataressystems.com](mailto:kushal.b@anataressystems.com)

Contact No.- 91 - 9674758719, 9674758720

**AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE E-TENDERING FOR PROPOSED FURNISHING WORK FOR SBI WEALTH LOUNGE IN ( EMERALD ) CORPORATE ROAD BRANCH, AHMEDABAD.**

**Dear Sir,**

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-tendering as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and M **M/s. Antares Systems Limited, Bangalore** shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E- tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, hereby confirm that we will honor the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal Name:

Company / Organization:

Designation within Company / Organization: Address of Company / Organization:

Scan it and send to this Document on -----

**SECTION – 1**  
**INSTRUCTIONSTOTHETENDERERS**

Scope of Work

Sealed Tenders are invited by M/s VIRAT V. THAKORE for and behalf of State Bank of India for the work of **Furniture At SBI WEALTH LOUNGE IN ( EMERALD ) CORPORATE ROAD BRANCH, AHMEDABAD.**

Site and Its Location

The proposed work is to be carried out at **Ground** floor at **SBI WEALTH LOUNGE IN ( EMERALD ) CORPORATE ROAD BRANCH, AHMEDABAD.**

Tender Documents

The work has to be carried out strictly according to the conditions stipulated in tender consisting the following documents and the most workman like manner,

- Instructions to tenderers
- General Conditions of Contract
- Special Conditions of Contract
- Additional Conditions for Electrical Installation
- Technical Specifications
- Drawings
- Priced Bid

The above documents shall be taken as complementary and mutually explanatory of one

Another but incase of ambiguities or discrepancies, shall take precedence in the order given below:

- Price Bid
- Technical Specifications
- Additional Conditions for Electrical Installation
- Special Conditions of Contract
- General Conditions of Contract
- Instructions to Tenderers

The tender documents are not transferable.

Site Visit

The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into acontract for the satisfactory performance of the work. The Tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law & order situation, climatic conditions local authorities requirement, traffic regulations etc.;

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

Earnest Money

The tenderers are requested to submit the Earnest Money of rupees in the form of Demand Draft or Banker's Cheque in favour of State Bank of India drawn on any Bank in India.

EMD in any of the form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

No interest will be paid on the EMD.

EMD of unsuccessful tenderers will be refunded within 30 days of award of Contract.

EMD of successful tenderer will be retained as apart of security deposit.

5.0 Initial Security Deposit

The successful tenderer will have to submit a sum equivalent to 2% of contract value less EMD by means of D/D drawn in favour of State Bank of India within a period of 15 days of acceptance of tender.

#### Security Deposit

Total security deposit shall be 5% of contract value. Out of this 2% of contract value is in the form of initial security deposit which includes the EMD. Balance 3% shall be deducted from the running account bill of the work at the rate of 10% of the respective running account bill i.e. deduction from each running bill account will be 10% till total 3% of contract value is reached. 50% of the total security shall be paid to the contractor or on the basis of architect's certifying the virtual completion. The balance 50% would be paid to the contractors after the defects liability period as specified in the contract.

No interest shall be paid to the amount retained by the Bank as Security Deposit.

Additional Security Deposit: - Additional Security deposit (ASD)/Additional performance Guarantee (APG) shall be applicable if the bid price is below 7.5% of the estimated cost put to tender. The amount of such ASD/APG shall be the difference between 92.5% of estimated cost put to tender and the quoted price.

#### 7.0 Signing of Contract Documents

The successful tenderer shall be bound to implement the contract by signing an agreement and condition, so contract attached here with within 15 days from the receipt of intimation of acceptance of his tender by the Bank. However, the written acceptance of the tender by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered in to or not.

#### 8.0 Completion Period: The time period allowed for completion of the project shall be **45** days/~~months~~ from the date of commencement of work or 15 days from the date of Issuance of work order, whichever is earlier.

#### 9.0 Validity of Tender

Tenders shall remain valid and open for acceptance for a period of 3 (Three) months from the date of opening price bid. If the tenderer withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptable to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

#### 10.0 Liquidated Damages

**The liquidated damages shall be 0.5% per week subject to a maximum of 5% of contract value.**

#### Rates and Prices

##### In case of item rate tender

The tenderers shall quote their rates for individual items both in words and figures in case of discrepancy between the rates quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item the contractor shall not be paid for that item when it is executed.

The amount of each item shall be calculated, and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

- 11.1.2 The tenderers need not quote their rates for which no quantities have been given. In case the tenderers quote their rates for such items those rates will be ignored and will not be considered during execution.
- 11.1.3 The tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the contractor would be paid accordingly.  
The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/Bank.
- 11.1.4 Each page of the BOQ shall be signed by the authorized person and cutting or overwritings shall be duly attested by him.
- 11.1.5 Each page shall be totaled and the grand total shall be given.
- 11.1.6 The rate quoted shall be firm and shall include all costs, allowances, taxes, VAT, levies, etc.

## GENERAL & IMPORTANT NOTES

### **1 GENERAL NOTES:**

- (i) Unless otherwise specified in these tender documents mode of measurements specifications etc. shall be as per relevant IS codes.
- (ii) Source of materials / samples / brands / makes etc. shall be got approved from the Architects / Bank before using. In case of deviations, decision of the Bank shall be final and binding and shall not be open for arbitration.
- (iii) The Architects have their specific role / duties / rights as defined in these tender documents. However, in the event of any dispute arising out of differences between the opinions of the Architects and also their role/ duties/rights, the Banks' decision shall be final & binding on the Architects and the Contractor and shall not be open to arbitration.
- (vi) The Contractor will extend full co-operation, support and all required assistance to Architect /Bank for discharging their duties and responsibilities efficiently and effectively.
- (vii) **The contractor has to supply and adhere to the specific makes and specifications of all the items, which are mentioned in the separate list of approved makes. Any work found not as per the tender specifications and list of approved the contractor has to replace the same without any delay. The contractor is instructed of get approval of all the materials to be used on this site before starting the work. He should provide different sample of material for approval, before execution of work.**
- (viii) All quantities indicated in the tender are approximate & are likely to change. The contractor must take actual measurement at site and billing shall be done as per the actual measurement of the work done at site.
- (ix) Work has to be got executed at site in coordination with various agencies working at site.
- (x) The contractor is instructed to get the approval of the materials to be used on this site before starting the work. He shall provide different sample of materials for approval before execution of the work
- (xi) All material has to be used in full size/length only. Joints should be avoided as far as possible.
- (xii) Any item mentioned in the BOQ with "TO THE SHAPE" will have measurement of onsite executed to the shape area only.
- (xiii) Making various levels & line out for total layout on site for the items in scope of the work shall be done by the contractor at his own cost.
- (xiv) MTC (Manufacturer Test certificate) Wherever applicable shall be arranged & submitted by the contractor. Testing of wood for moisture, knot % etc. shall be carried out by the contractor at his own cost.



## **2. IMPORTANT NOTES:**

- (i) The contractor's qualified & authorized representative shall remain on site during the entire execution process for coordination with various agencies / Architect / Bank & execution of work.
- (ii) If the assigned work is in running/working Branch, the contractor should have executed the site erection work in odd hours, Holidays and Sundays.
- (iii) The contractor shall prepare all loose Electrical items at his workshop only & deliver the same to the site at appropriate time as instructed by the Architect/BMs/Bank Officials.
- (iv) The site shall be cleaned on day-to-day basis & all debris shall be disposed away at the location beyond the limit as approved by the local authority.
- (v) Hidden measurements: - It is contractor's responsibility to get the measurement checked immediately on completion of such items. This shall be done before finishing the same. The Architect shall be provided with such details well in advance so that the other work is not held up due to last moment action.
- (vi) Before starting the work at site, the contractor shall mark out the plan & levels of the false ceiling, partitions etc. in coordination with other agencies on site.
- vii) The rates quoted shall be inclusive of all taxes, Duties, Octroi, Transportation, Delivery, Installation, Testing, Commissioning etc. complete at the site. No extra will be paid for any kind of taxes. However, the GST will be paid extra as applicable as per actual.
- viii) The entire job shall be executed in total coordination with the other agencies working on the project & also with landlord, Branch Manager and Bank officials etc.
- ix) Architect of the project shall be kept informed about the progress of the work at various stages.
- x) The contractor shall arrange on his own for lighting & plug point with socket & electrical wiring, DB's etc. required during entire execution process. However, supply at point shall be provided by the bank / landlord
- (xi) Any Hidden item MUST be photographed and need to be sent via e- mail or CD to Architect / Bank
- xii) **BILLING PROCESS:**  
**The contractor/Architect should take care of the following while submitting the final Bill**

**The Final Bill Should Contain: -**

- a) Abstract in tender BOQ format only.
- b) Schedules for detailed measurement sheet for all items (in detailed break up).
- c) Original insurance policies as per tender terms and conditions.
- d) Completion certificate issued by the concerned Architect.
- e) Inspection & completion certificates for all types of false ceiling.
- f) Test report for Toughened Glass.
- g) Copy of LOA etc.
- h) All documents shall carry contractor's signature & seal with address. - All documents shall be submitted in 1 + 1 copies.
- i) The contractor shall also provide all measurement sheet in soft copy (in Excel format).
- j) The contractor shall submit the purchase bill copy of major items used in the project.
- k) That extension of time, if any, beyond scheduled date of completion has been granted by the Competent Authority.
- l) Original receipt of purchase of Corian /plywood/ Gypboard and other major materials used in the work from the original manufacturer/authorized dealers/distributors
- m) If any advances paid during the execution of the work.
- n) Acceptances form the contractor that "Accepted as full and final settlement of all claims"
- o) The total cost of work should be within the sanction amount, If not, revised sanction taken from the Competent Authority to be attached with the Final Bill

**IMPORTANT: ALL DOCUMENTS SHALL BE SUBMITTED AT ONCE (NOT IN PIECEMEAL MANNER) ALONG WITH FULL&FINAL BILL &SHALL BE DULY SIGNED BY PUTTING COMPANY'S ADDRESS SEAL**

## GENERAL CONDITIONS OF CONTRACT

### Definitions: -

“Contract means the documents forming the tender and the acceptance thereof and the formal agreement executed between SBI (client) and the contractor, together with the documents referred there in including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Architects / Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

‘SBI shall mean SBI having its Office at State Bank of India and includes the client’s representatives, successors and assigns.

‘Architects/ Consultants’ shall mean a **VIRAT THAKORE**, Architects & Interior Designers, Ahmedabad.

‘Site Engineer’ shall mean an Engineer appointed by the SBI at site as their representative for day- to-day supervision of work and to give instructions to the contractors.

‘The Contractor’ shall mean the individual or firm or company whether incorporation, undertaking the works and shall include legal personal representative of individual or the composing the firm or company and the permitted assignees of individual or firms of company.

The expression ‘works’ or ‘work’ shall mean the permanent or temporary work description in the “Scope of work” and/or to be executed in accordance with the contract includes materials, apparatus, equipment, temporary supports, fittings and things of kinds to be provided, the obligations of the contractor hereunder and work to be done by the contractor under the contract.

‘Engineer’ shall mean the representative of the Architect/Consultant.

‘Drawings’ shall mean the drawings prepared by the Architects and issued by the Engineer and refer red to in the specifications and any modifications of such drawings as may be issued by the Engineer from time-to-time Contract value shall mean value of the entire work as stipulated in the letter of acceptance of tender subject such additions there to or deductions there from as may be made under the provide herein after contained.

Specifications shall mean the specifications referred to in the tender and modifications thereof as may time to time be furnished or approved by the Architect/Consultant.

“Month” means calendar month.

“Week” means seven consecutive days.

“Day” means a calendar day beginning and ending at 00 Hrs and 24 Hrs respectively.

“SBI Engineer” shall mean The Civil/Electrical Engineer in-charge of the Project, as nominated by the AGM (P&E) SBI, Ahmedabad// Competent Authority, **AHMEDABAD**.

The following shall constitute the Joint Project Committee (herein under referred to as JPC) for assessing and reviewing the progress of the work on the project and to issue instructions or directions from time to time for being observed and followed by the Architects Site Engineer / PMC and other consultants / contractors engaged in the execution of the project.

- i) Assist General Manager – (P &E)
- ii) SBI Engineer (Furniture and Electrical) in-charge of the Project.
- iii) Concerned partner of the Architects and their Resident Architect Member.

## **CLAUSE**

### **Total Security Deposit:**

Total security deposit shall be 5.0% of contract value. Deduction from each running bill account (if permitted) will be @ 10% till Total Security Deposit (TSD) reaches to 5% of contract value. The 50% of the Total Security Deposit shall be paid to the contractor on the basis of Architect's certifying the virtual completion. The balance 50% would be paid to the contractors after completion Defects Liability Period as specified in the contract/WORK ORDER.

### **Earnest Money Deposit- 12,900/-**

However, if the tenderer revokes his tender after acceptance of rate at any time the period when he is required to keep his tender open acceptance by the SBI or after it is accepted by the SBI or the contractor fails to enter into a formal agreement or fails to commence the work within the stipulated time, the bank is liable to initiate necessary action against the bidder. The action may also include debarring of bidders empanelment for an year or so.

### **Initial Security Deposit (ISD): 2% INCLUDING EMD**

### **ADDITIONAL SECURITY DEPOSIT / PERFORMANCE GUARANTEE**

Additional Security deposit (ASD) / Additional performance guarantee (APG) shall be applicable if the bid price is below 7.5% of the estimated cost put to tender. The amount of such ASD/APG shall be the difference between 92.5% of estimated cost put to tender and the quoted price.

### **Retention Money:**

The Retention money shall be deducted from the running account bill at the rate of 10% of the gross value of work done by the contractor and claimed in each bill provided the Total Security Deposit plus Retention Money shall both together not exceeding 5.0% of the contract value. The 50% of the total security deposit shall be refunded to the contractor without any interest on issue of Virtual Completion certificate by the Architect/consultant. The balance 50% of the total security deposit shall be refunded to the contractors without interest within fifteen days after the end of defects liability period provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

### **2.0 Language:**

The language in which the contract documents shall be drawn shall be in English.

### **3.0 Errors, omissions and discrepancies:**

In case of errors, omissions and/ or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc., the following order shall apply.

- i) Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.
- ii) Between the written or shown description or dimensions in the drawings and the corresponding one in the specification the former shall be taken as correct.
- iii) Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the former shall be adopted:
  - a) In case of difference between rates written in figures and words, the rate in words shall prevail.
  - b) Between the duplicate / subsequent copies of the tender, the original tender shall be taken as correct.

#### **4.0 Scope of Work:**

The contractor shall carryout complete and maintain the said/awarded work in every respect strictly accordance with this contract and with the directions of and to the satisfaction Bank to be communicated through the architect/consultant. The architect/consultant at the directions of the SBI from time to time issue further drawings and / or write instructions, details directions and explanations which are here after collectively references to as Architect's / consultant's instructions in regard to the variation or modification of the design, quality or quantity of any work or the addition or omission or substitution work. Any discrepancy in the drawings or between BOQ and / or drawings and/or specifications. The removal from the site of any material brought thereon by the Contractor and any substitution of any other materials therefore the removal and/or re-execution of any work executed by him. The dismissal from the work of any person engaged the re upon.

#### **5.0 i) Letter of Acceptance:**

Within the validity period of the tender the SBI shall issue a letter of acceptance directly or through the architect by registered post or otherwise depositing at the of the contractor as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a bind contract between the SBI and the contractor.

#### **ii) Contract Agreement:**

On receipt of intimation of the acceptance of tender from the SBI /Architect the successful tenderer shall be bound to implement the contract and within fifteen days there of shall sign an agreement in a non-judicial stamp paper of appropriate value.

#### **6.0 Ownership of drawings:**

All drawings, specifications and copies thereof furnished by the SBI through its Architect / consultants are the properties of the SBI They are not to be used on other work.

#### **Detailed drawings and instructions:**

The SBI through its architects / consultants shall furnish with reasonable proper additional instructions by means of drawings or otherwise necessary for the execution of the work. All such drawings and instructions shall be consistent with contract documents, true developments thereof and reasonably inferable there.

The work shall be executed in conformity there with and the contractor prepare a detailed programme schedule indicating therein the date of start and completion of various activities on receipt of the work order and submit the same to the SBI through the architect/consultant

#### **Copies of agreement:**

Two copies of agreement duly signed by both the parties with the drawings shall be handed over to the contractors.

### **8.0 Liquidated damages:**

If the contractor fails to maintain the required progress in terms of clause 6.0 of GOC or to complete the work and clear the site including vacating their office on or before the contracted or extended date or completion, without justification in support of the cause of delay, he may be called upon without prejudice to any other right of remedy available under the law to the SBI on account of such breach to pay a liquidated damages at the rate of 0.50% of the contract value which subject to a maximum of 5% of the contract value.

### **9.0 Materials, Appliances and Employees:**

Unless or otherwise specified the contractor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be best quality. The contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behavior is found to be unsatisfactory by the SBI /Architect/ consultant he shall be removed from the site immediately.

### **10.0 Permits, Laws and Regulations:**

Permits and licenses required for the execution of the work shall be obtained by the contractor at his own expenses. The contractor shall give notices and comply with the regulations, laws, and ordinances rules, applicable to the contract. If the contractor observes any discrepancy between the drawings and specifications, he shall promptly notify the SBI in writing under intimation of the Architect/ Consultant. If the contractor performs any act, which is against the law, rules and regulations he shall meet all the costs arising the reform and shall indemnify the SBI any legal actions arising there from.

### **11.0 Setting out Work:**

The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the architect / consultant before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had been approved by, the architect / consultant the contractor shall be responsible for the same ad shall his own expenses rectify such error, if so, required to satisfaction of the SBI

### **12.0 Protection of works and property:**

The contractor shall continuously maintain adequate protection of all his work from damage and shall protect the SBI's properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss, except due to causes beyond his control and due to his fault or negligence.

He shall take adequate care and steps for protection of the adjacent properties. The contractor shall take all precautions for safety and protections of his employees on the works and shall comply with all applicable provisions of Govt. and local bodies' safety laws and building codes to prevent accidents, or injuries to persons or property on about or adjacent to his place of work. The contractor shall take insurance covers as per clause at his own cost. The policy may be taken in joint names of the contractor and the SBI and the original policy may be lodged with the SBI

### **13.0 Inspection of work:**

The SBI / Architect / Consultant or their representatives shall at all reasonable times have free access to the work site and / or to the workshop, factories, or other places where materials are lying or from where they are obtained and the contractor shall give every facility to the SBI/Architect/consultant and their representatives necessary for inspection and examination and test of the materials and workmanship. No person unless authorized by the SBI/ Architect/Consultant except the representative of Public authorities shall be allowed on the work at any time. The proposed work either during its construction stage or its completion can also be inspected by the Chief Technical Examiner's Organization a wing of Central Vigilance commission.

### **14.0 Assignment and subletting:**

The whole of work included in the contract shall be executed the contractor and he shall not directly entrust and engage or indirectly transfer, assign or underlet the contract or any part or share there of or interest therein without the written consent of the SBI through the Architect and no undertaking shall relieve the contractor from the responsibility of the contractor from active & superintendence of the work during its progress.

### **15.0 Quality of materials, workmanship & Test:**

All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Architect/consultant instructions and shall be subject from time to time to such tests as the architect/consultant may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labor, and materials as are normally required for examining measuring sampling and testing any material or part of work before in corporation in the work for testing as may be selected and required by the architect/consultant.

#### **ii) Samples:**

All samples of adequate numbers, size, shades & pattern as per specifications shall be supplied by the contractor without any extra charges. If certain items proposed to be used are of such nature that samples cannot be presented or prepared at the site detailed literature / test certificate of the same shall be provided to the satisfaction of the Architect/consultant before submitting the sample/literature the contractor shall satisfy himself that the material / equipment for which he is submitting the sample / literature meet with the requirement of tender specification. Only when the samples are approved in writing by the architect/consultant the contractor shall proceed with the procurement and installation of the particular material / equipment. The approved samples shall be signed by the Architect / Consultant for identification and shall be kept on record at site office until the completion of the work for inspection / comparison at any time. The Architect/Consultant shall take reasonable time to approve the sample. Any delay that might occur in approving the samples for reasons of its not meeting the specifications or other discrepancies inadequacy in AIRCONDITIONING MATERIAL samples of best qualities from various manufacturers and such other aspects causing delay on the approval of the materials / equipment etc. shall be to the account of the contractor.

#### **iii) Cost of tests:**

The cost of making any test shall be borne by the contractor if such test is intended by or provided for in the specification or BOQ.

#### **iv) Costs of tests not provided for:**

If any test is ordered by the Architect/ Consultant which is either

a) If so intended by or provided for or (in the cases above mentioned) is not so particularized, or though so intended or provided for but ordered by the Architect / Consultant to be carried out by an independent person at any place other than the site or the place of manufacture or fabrication of the materials tested or any Government / approved laboratory, then the cost of such test shall be borne by the contractor.

**16.0 Obtaining information related to execution of work:**

No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfillment of contract.

**17.0 Contractor's superintendence:**

The contractor shall give necessary personal superintendence during the execution the works and as long, thereafter, as the Architect/Consultant may consider necessary until the expiry of the defects liability period, stated hereto.

**18.0 Quantities:**

The bill of quantities (BOQ) unless or otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurements and quantities. The rate quoted shall remain valid for variation of quantity against individual item to any extent. The entire amount paid under Clause 19, 20 hereof as well as amounts of prime cost and provision sums, if any, shall be excluded.

**19.0 Works to be measured:**

The Architect/Consultant may from time to time intimate to the contractor that he requires the work to be measured and the contractor shall forthwith attend or send a quantity representative to assist the Architect in taking such measurements and calculation and to furnish all particulars or to give all assistance required by any of them. Such measurements shall be taken in accordance with the Mode of measurements detail in the specifications. The representative of the Architect / Consultant shall take measurements with the contractor's representative and the measurements shall be entered in the measurement book. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All the corrections shall be duly attested by both representatives. No over writings shall be made in the M book should the contractor not attend or neglect or omit to depute his representative to take measurements the measurements recorded by the representative of the Architect/consultant shall be final. All authorized extra work, omissions and all variations made shall be included such measurement.

**20.0 Variations:**

No alteration, omission or variation ordered in writing by the Architect/consultant vitiates the contract. In case the SBI/ Architect / Consultant thinks proper at any during the progress of works to make any alteration in, or additions to or omission from the works or any. Alteration in the kind or quality of the materials to be used therein, the Architect / Consultant shall give notice thereof in writing to the contractor shall confirm in writing within seven days of giving such oral instructions the contract shall alter to, add to, or omit from as the case may be in accordance with such but the contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications or contract drawings without previous consent in writing of the Architect/ Consultant and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Architect / Consultant and the same shall be added to or deducted from the contract value, as the case maybe.



### **21.0 Valuation of Variations:**

No claim for an extra shall be allowed unless it shall have been executed under the authority of the Architect / Consultant with the concurrence of the SBI as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.

- (i) The net rates or prices in the contract shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work price herein.
- (ii) Rates for all items, wherever possible should be derived out of the rates given in the priced BOQ.

The net prices of the original tender shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of Works are carried out, otherwise the prices for the same shall be valued under sub- Clause 'c' hereunder.

Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items or works are carried out, then the contractor shall within 7 days of the receipt of the letter of acceptance inform the Architect/ consultant of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the Architect/consultant shall fix such rate or prices as in the circumstances in his opinion are reasonable and proper, based on the market rate.

Where extra work cannot be properly measured or valued the contractor shall be allowed day work prices at the net rates stated in the tender, of the BOQ or, if not, so stated then in accordance with the local day work rates and wages for the district; provided that in either case, vouchers specifying the daily time (and if required by the Architect/Consultant) the workman's name and materials employed be delivered for verifications to the Architect /consultant at or before the end of the week following that in which the work has been executed.

It is further clarified that for all such authorized extra items where rates cannot be derived from the tender, the Contractor shall submit rates duly supported by rate analysis worked on the 'market rate basis for material, labour hire / running charges of equipment and wastages etc. plus 15% towards establishment charges, contractor's overheads and profit. Such items shall, not be eligible for escalation.

### **22.0 Final measurement:**

The measurement and valuation in respect of the contract shall be completed within two months of the virtual completion of the work.

### **23.0 Virtual Completion Certificate (VCC):**

On successful completion of entire works covered by the contract to the full satisfaction of the SBI, the contractor shall ensure that the following works have been completed to the satisfaction of the SBI:

Clear the site of all scaffolding, wiring, pipes, surplus materials, contractor's labour equipment and machinery.

Demolish, dismantle and remove the contractor's site office, temporary works, structure including labour sheds/camps and constructions and other items and things whatsoever brought upon or erected at the site or any land allotted to the contractor by the SBI not incorporated in the permanent works.

Remove all rubbish, debris etc. from the site and the land allotted to the contractor by the SBI and shall

clear, level and dress, compact the site as required by the SBI

Shall put the SBI in undisputed custody and possession of the site and all land allot by the SBI

Shall hand over the work in a peaceful manner to the SBI

All defects / imperfections have been attended and rectified as pointed out by the Architects to the full satisfaction of SBI

Upon the satisfactory fulfillment by the contractor as stated above, the contractor is entitled to apply to the Architect / consultant is satisfied of the completion of work. Relative to which the completion certificate has been sought, the Architect/ consultant shall within fourteen (14) days of the receipt of the application for completion certificate, issue a VCC in respect of the work for which the VCC has applied.

This issuance of a VCC shall not be without prejudice to the SBI rights and contractor liabilities under the contract including the contractor's liability for defects liability nor shall the issuance of VCC in respect of the works or work at any site be construction as a waiver of any right or claim of the SBI against the contractor in respect of or work at the site and in respect of which the VCC has been issued.

#### **24.0 Work by other agencies:**

The SBI / Architect / consultant reserves the rights to use premises and any portion the site for execution of any work not included in the scope of this contract which it may desire to have carried out by other persons simultaneously and the contractor shall not only allow but also extend reasonable facilities for the execution of such work. The contractor however shall not be required to provide any plant or material for the execution of such work except by special arrangement with the SBI. Such work shall be carried out in such manner as not to impede the progress of the works included in the contract.

#### **25.0 Insurance of works:**

Without limiting his obligations and responsibilities under the contract the contractor shall insure in the joint names of the SBI and the contractor against all loss of damages from whatever cause arising other than the excepted risks, for which he is responsible under the terms of contract and in such a manner that the SBI and contractor are covered for the period stipulated I clause of GCC and are also covered during the period of maintenance for loss or damage arising from a cause, occurring prior to the commencement of the period of maintenance and for any loss or damage occasioned by the contractor in the course of any operations carried out by him for the purpose of complying with his obligations under clause.

The Works for the time being executed to the estimated current Contract value thereof, or such additional sum as may be specified together with the materials for incorporation in the works at their replacement value.

The constructional plant and other things brought on to the site by the contractor to the replacement value of such constructional plant and other things.

Such insurance shall be affected with an insurer and in terms approved by the SBI which approval shall not be unreasonably withheld and the contractor shall whenever required produce to the Architect / consultant the policy if insurance and the receipts for payment of the current premiums.

#### **26.0 Damage to persons and property:**

The contractor shall, except if and so far as the contract provides otherwise indemnify the SBI against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of the works and against all claims proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except any compensation of damages for or with respect to:

- a) The permanent use or occupation of land by or any part thereof.
- b) The right of SBI to execute the works or any part thereof on, over, under, in or through any lands.
- c) Injuries or damages to persons or properties which are unavoidable result of the execution or maintenance of the works in accordance with the contract.
- d) Injuries or damage to persons or property resulting from any act or neglect of the SBI their agents, employees or other contractors not being employed by the contractor or for or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of the SBI, their employees, or agents or other employees, or agents or other contractors for the damage or injury.

#### **27.0 Contractor to indemnify SBI:**

The contractor shall indemnify the SBI against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the provision sub-clause 26.0 of this clause.

#### **28.0 Contractor's superintendence:**

The contractor shall fully indemnify and keep indemnified the SBI against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect to any article or part thereof included in the contract. In the event of any claim made under or action brought against SBI in respect of such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expenses to settle any dispute or to conduct any litigation that may arise there from, provided that the contractor shall not be liable to indemnify the SBI if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Architect / consultant in this behalf.

#### **29.0 Third Party Insurance:**

Before commencing the execution of the work the contractor but without limiting his obligations and responsibilities under clause 25.0 of GCC shall insure against his liability for any material or physical damage, loss, or injury which may occur to any property including that of SBI, or to any person, including any employee of the SBI, by or arising out of the execution of the works or in the carrying out of the contract, otherwise than due to the matters referred to in the provision to clause 25.0 thereof.

#### **30.0 Minimum amount of Third Party Insurance:**

Such insurance shall be affected with an insurer and in terms approved by the SBI which approval shall not be reasonably withheld and for at least the amount stated below. The contractor shall, whenever required, produce to the Architect / consultant the policy or policies of insurance cover and receipts for payment of the current premiums.

The minimum insurance cover for physical property, injury, and death is ₹5 Lakh per occurrence with the number of occurrences limited to four. After each occurrence contractor will pay additional premium necessary to make insurance valid for four occurrences always.

### **31.0 Accident or Injury to workman:**

The SBI Shall not be liable for or in respect to any damages or compensation payable at law in respect or inconsequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, save and except an accident or injury resulting from any act or default of the SBI or their agents, or employees. The contractor shall indemnify and keep indemnified SBI against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

### **32.0 Insurance against accidents etc. to workmen:**

The contractor shall insure against such liability with an insurer approved by the SBI During the whole of the time that any persons are employed by him on the works and shall, when required, produce to the architect / consultant such policy of insurance and receipt for payment of the current premium. Provided always that, in respect of any persons employed by any sub-contractor the contractor's obligation to insured as aforesaid under this sub-clause shall be satisfied if the sub-contractor shall have insured against the liability in respect of such persons in such manner that SBI is indemnified under the policy but the contractor shall require such sub-contractor to produce to the Architect /consultant when such policy of insurance and the receipt for the payment of the current premium.

### **33.0 Remedy on contractor's failure to insure:**

If the contractor fails to effect and keep in force the insurance referred to above or any other insurance which he may be required to effect under the terms of contract, then and in any such case the SBI may effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount so paid by the SBI as aforesaid from any amount due or which may become due to the contractor, or recover the same as debt from the contractor.

Without prejudice to the others' rights of the SBI against contractors In respect of such default, the employer shall be entitled to deduct from any sums payable to the contractor the amount of any damage's costs, charges, and other expenses paid by the SBI And which are payable by the contractors under this clause. The contractor shall upon settlement by the Insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the Insurer in respect of such damage shall be paid to the contractor and the Contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

### **34.0 Commencement of Works:**

The date of commencement of the work will be reckoned from the date of award of letter by the SBI

### **35.0 Time for completion:**

Time is essence of the contract and shall be strictly observed by the contractor. The entire work shall be completed within the stipulated period from the date of commencement. If required in the contract or as directed by the Architect / consultant. The contractor shall complete certain portions of work before completion of the entire work. However, the completion date shall be reckoned as the date by which the whole work is completed as per the terms of the contract.

### **36.0 Extension of time:**

If, in the opinion of the Architect/consultant, the work be delayed for reasons beyond the control of the contractor, the Architect/consultant may submit a recommendation to the SBI to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the contractor needs an extension

of time for the completion of work or if the completion of work is likely to be delayed for any reasons beyond the due date of completion as stipulated in the contract, the contractor shall apply to the SBI Through the Architect' Consultant in writing at least 30 Days before the expiry of the scheduled time and while applying for extension of time he shall furnish the reason in detail and his justification if an', for the delays. The architect/consultant shall submit their recommendations to the SBI in the prescribed format for granting extension of time. While granting extension of time the contractor shall be informed the period extended time which will qualify for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the provision of liquidated damages as stated under clause 10.0 shall become applicable. Further the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

**37.0 Rate of progress:**

Whole of the materials, plant and labour to be provided by the contractor and the mode, manner and speed of execution and maintenance of the works are to be of a kind and conducted in a manner to the satisfaction of the Architect/consultant should the rate of progress of the work or any part thereof be at any time be in the opinion the. Architect / consultant too Slow to ensure the completion of the whole of the work the prescribed time or extended time for completion the Architect/consultant shall the re upon take such steps as considered necessary by the Architect / consultant to expedite progress so as to complete the works by the prescribed time or extended time. Such communications from the Architect / consultant neither shall relieve. The contractor from fulfilling obligations under the contract nor he will be entitled to raise any claims arising out of such directions.

**38.0 Work during nights and holidays:**

Subject to any provision to the contrary contained in the contract no permanent work shall save as herein provided be carried on during the night or on holidays without the permission in writing of the Architect/consultant, save when the work is unavoidable or absolutely necessary for the saving of life or property or for the safety of the work in which case the contractor shall immediately advise the Architect / consultant. However the provisions of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required / continued with the prior approval of the Architect / consultant at no extra cost to the SBI

All work at night after obtaining approval from competent authorities shall be carried out without unreasonable noise and disturbance.

**39.0 No compensation or restrictions of work:**

If at any time after acceptance of the tender SBI shall decide to abandon or reduce the scope of work for any reason whatsoever and hence not required the whole or any part of the work to be carried out. The Architect / consultant shall give notice in writing that effect to the contractor and the contractor shall act accordingly in the matter. The contractor shall have no claim to any payment of compensation or otherwise what so ever on account of any profit or advantage which he might have derived from the execution of the Work fully but which he did not derive in consequence of the fore closure of the whole or part of the work.

Provided that the contractor shall be paid the charges on the cartage only of materials actually and bonafide brought to the site of the work by the contractor and rendered surplus as a result of the abandonment, curtailment of the work or any portion thereof and then taken back by the contractor, provided however that the Architect/Consultant shall have in such cases the option of taking over all or any such materials at their purchase price or a local current rate whichever is less.

In case of such stores having been issued from SBI stores and returned by the contractor to stores, credit shall be given to him at the rates not exceeding those at which were originally issued to the contractor after taking into consideration and deduction for claims on account of any deterioration or damage while in the custody of the contractor and in this respect the decision of Architect / consultant shall be final.

#### **40.0 Suspension of work:**

The contractor shall, on receipt of the order in writing of the Architect / consultant (whose decision shall be final and binding on the contractor) suspend the progress of works or any part the offer such time and in such manner as Architect/consultant may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of following reasons:

- a) On account any default on the part of the contractor, or
- b) For proper execution of the works or part thereof for reasons other than the default the contractor, or
- c) For safety of the works or part thereof.

The contractor shall, during such suspension, properly protect and secure the works the extent necessary and carry out the instructions given in that behalf by the Architect / consultant.

i) If the suspension is ordered for reasons (b) and (c) in sub-para (i) above:

The contractor shall be entitled to an extension of time equal to the period of every such suspension. No compensation whatsoever shall be paid on this account.

#### **41.0 Action when the whole security deposit is forfeited:**

In any case in which under any clause or clauses of this contract, the Contractor shall have rendered himself liable to pay compensation amounting to the whole of his security deposit the Architect / consultant shall have the power to adopt any of the following course as they may deem best suited to the interest of the SBI:

To rescind the contract (of which rescission notice in writing to the contractor by - Architect / consultant shall be conclusive evidence) and in which case the security, deposit of the contractor shall be forfeited and be absolutely at the disposal of SBI.

To employ labor paid by the SBI and to supply materials to carry out the work, or part of the work, debiting the contractor with the cost of the labor and materials cost of such labor and materials as worked out by the Architect / consultant shall final and conclusive against the contractor) and crediting him with the value of the work done, in all respects in the same manner and at the same manner and at the same rates as if it had been carried out by the contractor under the terms of this contract certificate of architect /consultant as to the value of work done shall be final conclusive against the contractor.

To measure up the work of the contractor, and to take such part thereof as shall unexecuted, out of his hands, and to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor, if the whole work had been executed by him (The amount of which excess the certificates in writing of the Architects / consultant shall final and conclusive) shall be borne by original contractor and may be deducted any money due to him by SBI under the contract or otherwise, or from his security deposit or the proceeds of sale thereof, or sufficient part thereof.

In the event of any of above courses being adopted by the SBI the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any material

or entered into any engagements or make any advances on account of, or with a view to the execution of the work or the performance of the contract and in case the contract shall be rescinded under the provision aforesaid, the contractor shall not be entitled to recover or to be paid any sum or any work thereto for actually performed under this contract, unless, and until the Architect / consultant will have certified in writing the performance of such work and the value payable in respect thereof, and he shall only be entitled to be paid the value so certified.

**42.0 Owner's right to terminate the contract:**

If the contractor being an individual or a firm commit any 'Act of insolvency' or shall be adjusted an insolvent or being an incorporated company shall have an order for compulsory winding up voluntarily or subject to the supervision of Govt. and of the Official Assignee of the liquidator in such acts of insolvency or winding up shall be unable within seven days after notice to him to do so, to show to the reasonable satisfaction of the Architect / Consultant that he is able to carry out and fulfill the contract, and to give security therefore if so required by the Architect / Consultant.

Or if the contractor (whether an individual firm or incorporated Company) shall suffer execution to be issued or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor.

Or shall assign or sublet this contract without the consent in writing of the SBI through the Architect/Consultant or shall charge or encumber this contract or any payment due to which may become due to the contractor there under:

has abandoned the contract; or

has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for 14 days after receiving from the SBI through the Architect / consultant written notice to proceed, or

has failed to proceed with the works with such diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove the materials from the site or to pull down and replace work within seven days after written notice from the SBI through the Architect / Consultant that the said materials were condemned and rejected by the Architect/ consultant under these conditions; or has neglected or failed persistently to observe and perform all or any of the acts matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor to observe or perform the same or has to the detriment of good workmanship or in defiance of the SBI or Architect's / consultant's instructions to the contrary subject any part of the contract. Then and in any of said cases the SBI and or the Architect / consultant, may not withstanding any previous waiver, after giving seven days' notice in writing to the contractor, determine the contract, but without thereby affecting the powers of the SBI or the Architect/consultant or the obligation and liabilities of the contractor the whole of which shall continue in force as fully as if the contract had not been determined and as if the works subsequently had been executed by or on behalf of the contractor. And, further the SBI through the Architect / consultant their agents or employees may enter upon and take possession of the work and all plants, tools, scaffoldings, materials, sheds, machineries lying upon the premises or on the adjoining lands or roads use the same by means of their own employees or workmen in carrying on and completing the work or by engaging any other contractors or persons to the work and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons employed for completion and

finishing or using the materials and plant for the works.

When the works shall be completed or as soon thereafter as convenient the SBI Or architect/consultant shall give a notice in writing to the contractor to remove his surplus materials and plants and should the contractor fail to do so within 14 days after receive thereof by him the SBI sell the same by publication, and after due publication, and shall, adjust the amount realized by such tender. The contractor shall have no right to question any of the act of the SBI incidental to the sale of the materials etc.

**43.0 Certificate of payment:**

The contractor shall be entitled under the certificates to be issued by the Architect / consultant to the contractor within 10 working days from the date of certificate to payment from SBI From time to time SBI shall recover the statutory recovering other dues including the retention amount from the certificate of payment. Provided always that the issue of any certificate by the Architect / consultant during progress of works or completion shall not have effect as certificate of satisfaction relieve the contractor from his liability under clause.

The Architect / consultant shall have power to withhold the certificate if the work or in part thereof is not carried out to their satisfaction. The Architect/consultant may by any certificate make any corrections required previous certificate. The SBI shall modify the certificate of payment as issued by the architect/consultant from time to time while making the payment. The contractor shall submit interim bills only after taking actual measurements and properly recorded in the Measurement books. The Contractor shall not submit interim bills when the approximate value of work done by him up to 70%.The final bill may be submitted by contractor within a period of one month from the date of virtual completion and Architect / consultant shall issue the certificate of payment within a period of two months. The SBI Shall pay the amount within a period of three months from the date of issue of certificate provided there is no dispute in respect of rates and quantities.

The contractor shall submit the interim bills in the prescribed format with all details.

**Settlement of Disputes and Arbitration:**

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the work or the execution or failure to execute the same, whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

- i) If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable by the Architect or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contract or raise any dispute, the Contractor shall forthwith give notice in writing of his claim, or dispute to the Assistant General Manager (Premises & Estate)/Dy. General Manager (Premises) and endorse a copy of the same to the Architect, within 30



days from the date of disallowance thereof to the date of deduction or recovery. The said notices shall give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the Bank be in any way liable in respect of any claim by the contractor unless notice of such claim shall have been given by the contractor to the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) in the manner and within the time as aforesaid. The contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) in writing in the manner and within the time aforesaid.

- ii) The Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) shall give his decision in writing on the claims notified by the contractor. The contractor may within 30 days of the receipt of the decision of the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises) submit his claims to the conciliating authority namely the Circle Development Officer / General Manager (Official Language & Corporate Services) for conciliation along with all details and copies of correspondence exchanged between him and the Assistant General Manager (Premises & Estate) / Dy. General Manager (Premises)
- iii) If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof, shall give a notice to the concerned Chief General Manager / Dy. Managing Director (HR) & Corporate Development Officer of the Bank for appointment of an arbitrator to adjudicate the notified claims failing which the claims of the contractor shall be deemed to have been considered absolutely barred and waived.
- iv) Except where the decision has become final, binding and conclusive in terms of the contract, all disputes or differences arising out of the notified claims of the contractor as aforesaid and all claims of the Bank shall be referred for adjudication through arbitration by the Sole Arbitrator appointed by the Chief General Manager at LHO / Dy. Managing Director & Corporate Development Officer at CC / CCEs. It will also be no objection to any such appointment that the Arbitrator so appointed is a technically competent person not below the rank of Superintending Engineer or equivalent position in Public Sector Banks / CPSEs, CPWD, LIC, RBI etc. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the said Chief General Manager / Dy. Managing Director (HR) & Corporate Development Officer. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.
- v) It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute along with the notice for appointment of arbitrator.
- vi) It is also a term of this contract that no person other than a person appointed by such Chief General Manager aforesaid should act as arbitrator.
- vii) The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made thereunder.
- viii) It is also a term of the contract that if any fees are payable to the arbitrator these shall be paid equally by both the parties.
- ix) It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such

place as may be fixed by the arbitrator in his sole discretion. The fees if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator whom may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fixed or settled the amount of cost to be so paid.

#### **45.0 Water supply:**

The contractor shall make his own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following condition.

- i) That the water used by the contractor shall be fit for construction purposes to the satisfaction of the Architect /consultant's.
- ii) The contractor shall make alternative arrangements for the supply of water if the arrangement made by the contractor for procurement of water in the opinion of the Architect / consultant is unsatisfactory.
- iii) In case contractor is permitted to use SBI source of water i.e., Municipal connection, bore well (existing or new) etc., the SBI will recover as per clause **51.0** of this document from the final bill of contractor.

The contractor shall construct temporary well / tube well in SBI land for taking water for construction purposes only after obtaining permission in writing from the SBI The contractor has to make his own arrangements for drawing and distributing the water at his own cost. He has to make necessary arrangements. To avoid any accidents or damages caused due to construction and subsequent maintenance of the wells. He has to obtain necessary approvals from local authorities, if required, at his own cost. He shall restore the ground to its original condition after wells are dismantled on completion of work or hand over the well to the SBI without any compensation as directed by the architect /consultant.

#### **46.0 Power supply:**

The contractor shall make his own arrangements for power and supply / distribution system for driving plant or machinery for the work and for lighting purpose at his own cost, the cost of running and maintenance of the plants are to be included in his tender prices, He shall pay all fees and charges required, by the power supply and include the same in his tendered rates and hold the owner free from all such costs. He has to obtain necessary approval from the appropriate authorities, if required.

In case contractor is permitted to use Bank's source of power supply provided at one point, the SBI will recover as per clause **51.0** of this document from the final bill of contractor.

#### **47.0 Treasure trove etc.**

Any treasure trove, coin or object antique which may be found on the site shall be the property of SBI and shall be handed over to the bank immediately.

#### **48.0 Method of measurement:**

Unless otherwise mentioned in the schedule of quantities or in mode of measurement, the measurement will be on the net quantities or work produced in accordance with up to date rules laid down by the Bureau of Indian Standards. In the event any dispute/ disagreement the decision of the Architect / consultant shall be final and binding on the corrector.

**Maintenance of registers:**

The contractor shall maintain the following registers as per the enclosed perform at site of work and should produce the same for inspection of SBI /Architect / consultant whenever desired by them. The contractor shall also maintain the records / registers as required by the local authorities / Govt. from time to time.

- i) Register for secured advance
- ii) Register for hindrance to work
- iii) Register for running account bill
- iv) Register for labour

**50.0 Force Majeure:**

Neither contractor nor SBI shall be considered in default in performance of the obligations if such performance is prevented or delayed by events such as but not war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of or for any other cause beyond the reasonable control of the party affected or prevents or delayed. However, a notice is required to be given within 30 days from the happening of the event with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.

As soon as the cause of force majeure has been removed the party whose ability perform its obligations has been affected, shall notify the other of such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

From the date of occurrence of a case off or force majeure obligations of the party affected.

**51.0 Water power and other facilities:**

The rate quoted by the contractor shall include all expenses that are required for providing all the water required for the work and the contractor shall make his own arrangements for the supply of good quality water suitable for the construction and good quality drinking water for their workers If necessary the contractor has to sink a tube well/open well and bring water by means of tankers at his own cost for the purpose The SBI will not be liable to pay any charges in connection with the above.

The rate quoted in the tender shall include the expenses for obtaining and maintaining power connections and shall pay for the consumption charges.

The contractors for other trades directly appointed by the SBI shall be entitled to take power and water connections from the temporary water and power supply obtained by the contractor However, the concerned contractor shall make their own arrangements to draw the supply and pay directly the actual consumption charges at mutually agreed rates between them. All municipal charges for drainage and water connection for Construction purposes shall be borne by the contractor and charges payable for permanent connections, if any, shall be initially paid by the contractor and the SBI will reimburse the amount on production of receipts.

The SBI as well as the Architect / consultant shall give all possible assistance to the Contractor's to obtain the requisite Permission from the various authorities, but the responsibility for obtaining the same in time shall be of the contractor.

In case contractor is permitted to use Bank's source of water and power supply provided at one point, the SBI will recover @ 0.50% of final bill amount for water and electricity (Combined) from the bill of contractor.

**52.0 Facilities for contractor's employees:**

The contractor shall make his own arrangement for the housing and welfare of his staff and workmen including adequate drinking water facilities. The contractor shall also make the arrangements at his own cost for transport where necessary for his staff and workmen to and from site of work at his own cost.

**53.0 Lighting of works:**

The contractor shall at all times provide adequate and approved lighting as required for the proper execution and supervision and inspection of work.

**54.0 Firefighting arrangements:**

The contractor shall provide suitable arrangement for firefighting at his own cost. This purpose he shall provide requisite number of fire extinguishers and adequate number of buckets, some of which are to be always kept filled with sand and some with water this equipment shall be provided at suitable prominent and easily accessible place and shall be properly maintained.

Any deficiency in the fire safety or unsafe conditions shall be corrected by the contractor at his own cost and, to the approval of the relevant authorities. The contractor makes the following arrangements at his own cost but not limited the following:

- a) Proper handling, storage and disposal of combustible materials and waste.
- b) Work operations which can create fire hazards.
- c) Access for fire-fighting equipment.
- d) Type, number and location of containers for the removal of surplus materials and rubbish.
- e) Type, size, number and location of fire extinguishers or other fire fighting equipment.
- f) General housekeeping.

**55.0 Site order book:**

A site order book shall be maintained at site for the purpose of quick communication between the Architect / Consultant. Any communication relating to the work may be conveyed through records in the site order book. Such a communication from one party to the other shall be deemed to have been adequately served in terms of contract Each site order book shall have machine numbered pages in triplicate and shall carefully maintained and preserved by the contractor and shall be made available to the architect/consultant as and when demanded- Any instruction which the architect/consultant may like to issue to the contractor or the contractor may like to bring to the architect / consultant two copies of such instructions shall be taken from the site order book and one copy will be handed over to the party against proper acknowledgment and the second copy will be retained for their record.

**56.0 Temporary fencing/barricading:**

The contractor shall provide and maintain a suitable temporary fencing/barricading and gates at his cost to adequately enclose all boundaries of the site for the protection of the public and for the proper execution and security of the work and in accordance with the requirement of the architect/consultant and regulations of local authorities. These shall be altered, relocated and adopted from time to time as necessary and removed on completion of the work.

**57.0 Site meetings:**

Site meetings will be held to review the progress and quality evaluation. The contractor shall depute a senior representative along with the site representative and other staff of approved sub-contractors and suppliers as required to the site meetings and ensure all follow up actions. Any additional review meetings shall be held if required by the architect/ consultant.-

**58.0 Disposal of refuse:**

The contractor shall cart away all debris, refuse etc. arising from the work from the site and deposit the same as directed by the architect / consultant at his own cost. It is the responsibility of the contractor to obtain from the local authorities concerned to the effect that all rubbish arising out of contractor's activities at the construction site or any other off-site activities borrow pits has been properly disposed off.

**59.0 Contractor to verify site measurement:**

The contractor shall check and verify all site measurements whenever requested other specialists contractors or other sub-contractors to enable them to prepare the own shop drawing and pass on the information with sufficient promptness as will in any way delay the works.

**60.0 Displaying the name of the work:**

The contractor shall put up a name board of suitable size as directed by the architect/ consultant indicating there in the name of the project and other details as given by the architect/consultant at his own cost and remove the same on completion of work.

**61.0 As built drawings:**

For the drawings issued to the contractor by the Architect / Consultant. The architect Consultant will issue two sets of drawings to the Contractor for the items for some changes have been made. From the approved drawings as instructed by the SBI / Architect / Consultant. The contractor will make the changes made on these copies and return these copies to the architect / Consultant for their approval. In cases revision is required or the corrections are not properly marked the architect/Consultant will point out the discrepancies to the contractor. The contractor will have to incorporated these corrections and / or attend to discrepancies either on copies as directed by the architect / consultant and resubmit to him for approval. The architect / consultant will return one copy duly approved by him.

For the drawings prepared by the contractor:

The contractor will modify the drawing prepared by him wherever the changes made by the SBI / architect / consultant. And submit two copies of such modified drawings to the architect/ consultant for approval. The architect / consultant will return one copy of the approved drawing to the contractor.

**62.0 Approved make:**

The contractor shall provide all materials from the list of approved makes at his own cost and also appoint the specialized agency for the waterproofing, anti-termites treatment, aluminum doors and windows and any other item as specified in the tender. The architect/consultant may approve any make / agency within the approved list as given in the tender after inspection of the sample/mockup.

**63.0 Procurement of materials:**

The contractor shall make his own arrangements to procure all the required materials for the work. All wastages and losses in weight shall be to the contractors account

**64.0 Excise duty, taxes, levies etc.:**

The contractor shall pay and be responsible for payment of all taxes, duties, levies, royalties, fees, cess or charges in respect of the works including but not limited to sales tax, tax on works contract excise duty, and Octroi, payable in respect of materials, equipment plant and other things required for the contract. All of the aforesaid taxes, duties, levies, fees and charges shall be to the contractor's account and the SBI Shall not be required to pay any additional or extra amount on this account. Variation of taxes, duties, fees, levies etc. if any, till completion of work shall be deemed to be included in the quoted rates and no extra amount on this account. Variation of taxes, duties, fees, levies etc. if any, till completion of work shall be deemed to be included in the quoted rates and no extra claim on this account will in any case be entertained. If a new tax or duty or levy or cess or royalty or Octroi is imposed under as statutory law during the currency of contract the same shall be borne by the contractor. However, GST will be paid extra.

#### **65.0 Acceptance of tender:**

The SBI shall have the right to reject any or all tenders without assigning any reason. They are not to bind to accept the lowest or any tender and the tenderer or tenderers shall have no right to question the acts of the SBI. However adequate transparency would be maintained by the SBI

#### **66.0 Photographs:**

The Contractor shall at his own expense supply to the Architects with duplicate hard copies of large photographs not less than 25 cm. x 20 cm. (10" x 8") of the works, taken from two approved portions of each building, at intervals of not more than one month during the progress of the work or at every important stage of construction.

In addition to above, the contractor shall be bound to submit adequate no. of site photographs along with each Running Bill for the project clearing showing major progress of work measured and claimed therein failing which the Architect/ SBI may consider returning the Bill to the contractor and no claim for delay on this account will be entertained.

#### **67.0 Safety Codes:**

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases when the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent running's shall not be more than 30 cm. When a ladder is used an extra labor shall be engaged for holding ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.

7. No floor, roof or other part of the structure shall be so overloaded with debris or material as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement, mortar, concrete and lime shall be provided with protective footwear and rubber hand gloves.
- 9 Those engaged in welding works shall be provided with welders' protective eye shield and gloves.
10. (i) No paint containing lead or lead products shall be used except in the form of paste readymade paint.  
(ii) Suitable face masks should be supplied for use by the workers when the paint applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during cessation of work.
- 12 Hoisting machines and tackle used in the works including their attachments anchor and supports shall be in perfect condition.
13. The ropes used in hoisting or lowering material or as a means of suspension shall be durable quality and adequate strength and free from defects.

**ANNEXURE-4.9 BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT**

Place:.....

Date:.....

(On non-judicial stamp paper of ₹ ----- /-)

**BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT**

B.G.No. \_\_\_\_\_ Value ₹ \_\_\_\_\_

State Bank of

India, (Address)

Sub: Bank Guarantee of ₹ .....towards Security Deposit for the work offer State Bank  
Of India.

(Name of Branch/Office)

Dear Sir,

WHEREAS (Name and address of contractor/vendor) (hereinafter called the Contractor) have entered into contract for (Name of Work) with State Bank of India (SBI) as mentioned in the letter of SBI's Consultants (Name & address of consultants) vide their letter No. .... dated ..... and the correspondence and tender relating thereto which is hereinafter referred to as "the said contract" the Contractor has now agreed to produce a Bank Guarantee amounting to 2% of the contract value less earnest money deposit of ₹ ..... (Rupees only), to State Bank of India for performing their part of the contract obligations.

AND WHEREAS in terms of said contract, the contractor is required to furnish to State Bank of India a Guarantee of a Scheduled Bank for a value of ₹ ..... to be valid upto (date).

AND WHEREAS (Name of Bank and its branch) having their office at (address) the Guarantor, at the request of the contractor hereby furnishes a PBG in favour of State Bank of India and Guarantees in the manner hereinafter appearing.

In consideration of the premise, we (name of Bank and its branch) having our office at (address) hereafter called the "Guarantor" (which expression shall include its successors and assigns) hereby expressly, irrevocably & unreservedly undertake and guarantee under that if the Contractor fails to execute the work according to his obligations under the said contract, then not withstanding any dispute between State Bank of India and the contractor the Guarantor shall, on demand without demur and without reference to the contractor pay to State Bank of India immediately any sum claimed by State Bank of India under the said contract upto a maximum amount of \_\_\_\_\_ (Rupees only).

In case the amount demanded by State Bank of India is not paid within 48 hours of receipt of demand, the Guarantor



agrees to pay the aforesaid amount of ₹ \_\_\_\_\_/- (Rupees \_\_\_\_\_ only).

- (i) Such payment shall be notwithstanding any right the contractor may have directly against State Bank of India or any disputes raised by the Contractor with State Bank of India or any suits or proceedings pending in any competent court or before any arbitrator. State Bank of India's written demand shall be conclusive evidence to the Guarantor that such payment is payable under the terms of the Contract and shall be binding in all respect on the guarantor.
- (ii) The Guarantor shall not be discharged or released from the the undertaking and Guarantee, by any arrangement, variations made between SBI and the Contractor and or indulgence shown to the contractor by SBI, with or without the consent and knowledge of the guarantor or by alterations in the obligations of the contractor by any forbearance, whether as to payment, time performance or otherwise.
- (iii) This guarantee shall remain valid until or as may because to be extended by the contract or until discharged by SBI in writing whichever is earlier.
- (iv) This guarantee shall be a continuing guarantee and shall not be revocable during its currency except with the previous written consent of SBI.
- (v) This guarantee shall not be affected by any change in the constitution of the contractor, by absorption with any other body or corporation or dissolution or otherwise and this guarantee will be available to or enforceable against such body or corporation.
- (vi) In order to give effect to this guarantee SBI will be entitled to act as if the Guarantor were the Principal debt or and the Guaranty or here by waives all and any of it srights or suretyship.
- (vii) This guarantee shall continue to be in force notwithstanding the discharge of the contractor by operation of law and shall cease only on payment of the full amount by the Guarantor to SBI of the amount hereby secured.
- (viii) This guarantee shall be in addition to and not in substitution for any other guarantee or security for the contract or given or to be given to SBI in respect of the said contract.
- (ix) Any notice by way of request and demand or otherwise here under may be sent by post or any other mode or communication to the guarantor addressed as aforesaid and if sent by post it shall be deemed to have been given at the time when it would be delivered in due course of post and in providing such notice when given by post it shall be sufficient to prove that the envelope containing the notice was posted and a certificate signed by an officer of SBI that the envelope was so posted shall be conclusive.
- (x) These presents shall be governed by and constructed in accordance with Indian Law.

Notwithstanding anything contained hereinbefore the liability of the guarantor under this guarantee is restricted to as amount of ₹ \_\_\_\_\_.

This guarantee will remain valid up to \_\_\_\_\_ unless a demand or claim under this guarantee is made in writing on or before \_\_\_\_\_ the guarantor shall be discharged from all liability under the guarantee thereafter.

Dated the.....

For (Name of Bank)

(Signature/s with designation/s of signatory/ies) (Name and Stamp of Bank)

**ANNEXURE-4.31:DETAILSOFINSURANCEPOLICIES**

Type of policies	Name of Insurance	Amount ₹	Policy No.	Validity
CAR policy including 3 <sup>rd</sup> party liability				
Workmen's Compensation				

Remarks:

1. This is only an 'on-account' payment and is not to be interpreted either as approval of work, materials brought or affixed at site or for that matter approval of any sort.
2. The quantum of work done and materials delivered at site have been certified by.....
3. should you wish to audit such work, kindly contact the undersigned and oblige.

Architects \_\_\_\_\_

## ANNEXURE-4.32:SAFETYCODE

### SAFETYMEASURESAT SITE:

1. All personnel at sites should be provided with Helmets and Safety Boots with some Identification Mark. Visitors also should be provided with Helmets. It should be ensured that these are used properly.
2. First Aid Box should be kept at site with all requisite materials.
3. No one should be allowed to inspect/ work at a height without Safety Belt.
4. Suitable scaffolds should be provided for workmen for all Works that cannot safely be done from the ground, or from solid construction except such short period Work as can be done safely from ladders. When a ladder is used an extra Masdoor shall be engaged for holding the ladder and if the ladder is used for carrying materials as well as suitable footholds and handholds shall be provided on the ladder and the ladder shall be given an inclination not steeper than  $\frac{1}{4}$  to 1 ( $\frac{1}{4}$  horizontal and 1 vertical).
5. Scaffolding or staging more than 3.5 meters above the ground or floors, swung or suspended from an overhead support or erected with stationary support shall have a guard rail properly attached, bolted, braced and otherwise secured at least 1 Meter high above the floor or platform of such scaffolding or staging and extending along the entire length of the outside ends thereof with only such openings as may be necessary for the delivery of materials. Such scaffolding or staging shall be so fastened as to prevent it from swaying from the building or structure.
6. Working platforms, Gangways, and Stairways should be so constructed that they do not sag unduly or unequally, and if the height of the platform or the Gangway or the Stairway is more than 3-5 Meters above ground level or floor level they should be closely boarded, should have adequate width and should be suitably fenced, as described.
7. Every opening in the floor of a building or in a working platform should be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 1 Meter.
8. Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed. No portable single ladders shall be over 9 Meters in length while the width between side rails in rungs shall in no case be less than 30 cms for ladders up to and including 9 Meters in length. For longer ladders this width should be increased at least 6 mm for each additional 30 cms. Uniform step spacings shall not exceed 30 cms.
9. Adequate precautions shall be taken to prevent danger from electrical equipments. For electrical line works gloves, rubber mats, and rubber shoes shall be used.
10. All trenches 1.2 Meters or more in depth shall at all times be supplied with at least one ladder for each 30 Meters length or fraction thereof. Ladder shall be extended from bottom of the trench to at least 1 Meter above the surface of the ground. The sides of the trenches, which are 1.5 Meters or more in depth shall be stepped back to give suitable slope, or securely held by timber bracing, so as to avoid the danger of sides collapsing. The excavated materials shall not be placed within 1.5 Meters of the edge of the trench or half of the depth of the trench.

whichever is more cutting shall be done from top to bottom. Under no circumstances undermining or undercutting shall be done.

11. Before any demolition work is commenced and also during the process of the work:-

- a) All roads and open areas adjacent to the Work Site shall either be closed or suitably protected;
- b) No electrical cable or apparatus which is liable to be a source of danger over a cable or apparatus used by the operator shall remain electrically charged.
- c) All practical steps shall be taken to prevent danger to persons employed from risk of fire or explosion or flooding. No floor, roof or other part of the buildings shall be so over-loaded with debris or materials as to render it unsafe.
- d) All necessary personal safety equipment as considered adequate by the Site Engineers should be kept available for the use of the person employed on the Site and maintained in a condition suitable for immediate use; and the Contractor should take adequate steps to ensure proper use of equipment by those concerned.
- e) Workers employed on mixing Asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective goggles.
- f) Those engaged in white washing and mixing or stacking of cement bags or any materials which is injurious to the eyes shall be provided with protective goggles.
- g) Those engaged in welding works shall be provided with Welder's protective eye-shields.
- h) Stone breakers shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals.
- i) When workers are employed in sewers and manholes, which are in use, the Contractor shall ensure that the manhole covers are opened and are ventilated at least for an hour before the workers are allowed to get into the manholes and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals and boards to prevent accident to the Public.

12. Use of hoisting machines and tackle including their attachments, anchorage and support shall conform to the following standard or conditions:-

- a) These shall be of good mechanical construction, sound material and adequate strength and free from patent defect and shall be kept in good repairs and in good working order.
- b) Every rope used in hoisting or lowering materials or as a means of suspension shall be of durable quality and adequate strength, and free from patent defects.
- c) Every crane driver or hoisting appliance operator shall be properly qualified and no person under the age of 21 years should be in-charge of any hoisting machine including any scaffold, winch or give signals to the operator.

- d) In case of every hoisting machine and of every chain ring hook, shackle swivel and pulley block used in hoisting or lowering or as means of suspension the safe working load shall be ascertained by adequate means.
  - e) Every hoisting machine and all gear referred to above shall be plainly marked with the safe working load. In case of hoisting machine having a variable safe working load, each safe working load of the conditions under which it is applicable shall be clearly indicated. No part of any machine or of any gear referred to above in this paragraph shall be loaded beyond the safe working load except for the purpose of testing.
  - f) Motor, Gearing, Transmission, Electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safeguards, hoisting appliances should be provided with such means as will reduce to the minimum the risk of accidental descent of the load, adequate precautions should be taken to reduce to the minimum the risk of any part of a suspended load becoming accidentally displaced.
  - g) When workers are employed on electrical installation, which are already energized, insulating mats, wearing apparel such as gloves, sleeves, and boots as may be necessary should be provided. The workers should not wear any rings, watches and carry keys or other materials, which are good conductors of electricity.
13. All scaffolds, ladders and other safety devices, mentioned or described herein shall be maintained in safe condition and no scaffold, ladder or equipment shall be altered or removed while it is in use. Adequate washing facilities shall be provided at or near places of work.

**ANNEXURE-4.33: SAMPLE AGREEMENT WITH CONTRACTORS**

**ARTICLES OF AGREEMENT**

This agreement made the ..... day of ..... between AGM/DG M

( ), State Bank of India, ----- (hereinafter called the Bank or SBI) which expressions shall include the successors and assigns) of the one part and M/s..... company /partnership for registered under the Indian Companies Act/ Partnership Act having its registered office..... (hereinafter called 'the Contractors' which expression shall include the present directors / partners and also the directors /partners from time to time as also their respective heirs, legal representatives, administrators and assigns) of the other part.

WHEREAS the employer is desirous of execution of \_\_\_\_\_ **(Name of work)** \_\_\_\_\_

and has caused drawings and specifications describing the work to be done prepared by Project **Architects M/s** \_\_\_\_\_ having their offices at \_\_\_\_\_

\_\_\_\_\_ (hereinafter called "the Architect")

AND WHEREAS THE SAID Drawings numbered as mentioned in the tender documents hereinafter mentioned and to be issued from time to time, the specifications and the Schedule of items and quantities have been signed by or on behalf of the parties hereto.

AND whereas the contractors have agreed to execute upon and subject to the condition set forth herein and Schedule of items and quantities, General & special Conditions of Contract, specification etc. contained in the tendered documents including all correspondences exchanged by or between the parties from the submission of tender till the award of work, both letters inclusive, (all of which are collectively hereinafter referred to as "the said conditions"). The works shown upon the said drawing and/or described in the said specification and included in the schedule of Items and Quantities at the respective rates therein set forth amounting to the sum of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_

in words \_\_\_\_\_) as there in arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

**NOW IT IS HEREBY AGREED AS FOLLOWS:**

1. In consideration of the said Contract amount to be paid at the times and the manners set forth in the said Conditions, the Contractors shall upon and subject to the said conditions execute and complete the work shown upon the said drawings and described in the said specifications and the schedule of items and quantities.
2. The employers shall pay the Contractor the amount or such other sum as shall become payable, at the times and in the manners specified in the said conditions.
3. The term "the Architect" in the said conditions shall mean the said "M/s" or in the event of their ceasing to be the Architect for the purpose of this contract for whatever reason, such other person or persons as shall be nominated for that purpose by the Employer, not being a person to whom the Contractor shall object for reasons considered to be sufficient by the Employer provided always that no person or persons subsequently appointed to be Architect under this contract shall be entitled to disregard or overrule any previous decisions or approval or direction given or expressed in writing by the architect for the time being.
4. The said conditions and appendix thereto shall be read and construed as forming part of this agreement, and the parties hereto shall respectively abide by / submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained.
5. The plans, agreement and documents mentioned herein shall form the basis of this contract.
6. This contract is neither a fixed Lump sum contract nor a piece work contract but is a contract to carry out the work in respect of the entire project on item rate basis to be paid for according to actual measured quantities at the rates contained in the schedule of quantities and rates or as provided in the said conditions.
7. The Bank/Employer reserves to itself the right of altering the specifications and nature of work by adding to or omitting any item of work or having portions of the same carried out without prejudice to the contract.
8. Time shall be considered as the essence of this contract and the contractor here by agrees to commence the work soon after the site is handed over to him or from the 14<sup>th</sup> day after date of

issue of formal work order as provided for in the said conditions of contractor whichever is later and to complete the entire work within (period of contract) months subject never the less to the provisions for extension of time.

9. All payments by the Employer under this contract will be made only at \_\_\_\_\_.

10. Any dispute arising under this Agreement shall be referred to arbitration in accordance with the stipulations laid down in the tender.

11. That all the parts of this contract have been read by the contractor and fully understood by the contractor. They further agree to complete the said work to the fullest satisfaction of architect/ Employer.

12. IN WITNESS WHEREOF the Employer and the contractors have set their respective hands to these present through their duly authorized official and the said two duplicates hereof to be executed on its behalf of the day and year first therein above written.

Signed on behalf of the

Signed on behalf of the

STATE BANK OF INDIA

CONTRACTORS

In the presence of :

In the presence of:

1. Signature:

1. Signature:

Name:

Name:

Address:

Address:

In the presence of :

In the presence of:

2. Signature:

2. Signature:

Name:

Name:

Address:

Address:

**APPENDIX HEREIN BEFORE REFERRED TO**

1) Name of the organization Offering Contract : **The Assistant General Manager, RBO-III,  
State Bank of India, Admin. Office,  
Ahmedabad.**

2) Consultants : **ARCHITECT M/s VIRAT V. THAKORE**

Site Address : **SBI WEALTH LOUNGE IN ( EMERALD )CORPORATE ROAD  
BRANCH,AHMEDABAD.**

**3) Scope of Work** : Proposed Furniture Work of **SBI WEALTH LOUNGE IN  
(EMERALD ) CORPORATE ROAD  
BRANCH , AHMEDABAD.**

4) Name of the Contractor :

5) Address of the Contractor :

6) Period of Completion : within the stipulated period from the date of Issue of work order.

7) Earnest Money Deposit : 12,900/-

8) Retention Money : As per clause no. 1.4 of General  
Conditions

9) Defects Liability Period : Twelve Months from the date of Virtual  
Completion.

10) Insurance to be undertaken by the : 125% of Contract Value Contractor at his  
cost(Contractor's all risk policy)

11) Liquidated damages : 0.5% of the Contract amount shown in

the tender per week subject to max. 5% of the

contract value or actual final bill value.

**12) Value of Interim Bill (Min.) : NIL**

13) Date of Commencement : From the date of work order issued to  
the contractor/ or the day on which the  
Contractor is instructed to take possession of  
the site whichever is earlier.

14) Period of Final Measurement : 2 Months from the date of Virtual Completion



Certificate(VCC) issued by the project Architect

- 15) Initial Security Deposit : 2% including EMD
- 16) Total Security Deposit : 5.0% of the final bill amount or contract value
- 17) Refund of Total Security Deposit : 50% of the Security Deposit shall be refunded to the Contractor on completion of the work/along with the final bill and balance refunded only after the Defect Liability Period is over.

**18) Period for Honoring Certificate : ~~7 days for R.A. Bills~~**

19) The final bill will be submitted by the Contractor within one month of the date fixed for completion work and the Bill shall be certified within 3 Months from the date of receipt of final bill provided the bills are submitted with all pre-requisite documents/test reports etc. prescribed in the tender.

\_\_\_\_\_  
Signature of Tenderer.

Date:

## LETTER OF DECLARATION

To,  
The Assistant General Manager, RBO-III,  
State Bank of India, Admin. Office,  
Ahmedabad.

Dear Sir,

### PROPOSED FURNITURE WORKS FOR SBI WEALTH LOUNGE IN ( EMERALD ) CORPORATE ROAD BRANCH ,AHMEDABAD.

Having examined the terms & conditions, drawings, specifications, design relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto and affecting the quotation, I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum on the item rate basis mentioned in the attached schedule and in accordance in all respect with the specifications, design, drawings and instructions in writing referred to in conditions of Tender, the articles of agreement, conditions of contract and with such conditions so far as they may be applicable.

#### MEMORANDUM

(a)	Description of work	<b>Proposed Furniture works for SBI WEALTH LOUNGE IN ( EMERALD ) CORPORATE ROAD BRANCH , AHMEDABAD.</b>
(b)	Earnest Money	12,900/-
(c)	Time allowed for completion of work from the date of issue of work order.	45 days from the date of commencement as per tender

Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to SBI, the amount mentioned in the said conditions.

Should I / We fail to execute the Contract when called upon to do so I/ We do hereby agree that suitable action shall be initiated against us by SBI. This may also include debarring of my empanelment for an year or so. We understand that as per terms of this tender, the SBI may consider accepting our tender in part or whole or

may entrust the work of various jobs/buildings proposed (i.e. Institute Building, Staff Qtrs And Director's Bungalow/ work) in phases. We, therefore, undertake that we shall not raise any claim/compensation in the eventuality of Bank deciding to drop any of the work/building/buildings from the scope of work of this tender at any stage during the contract period. Further, we also undertake to execute the work entrusted to us in phases as per L-1 rates/standard rates accepted by us/on our approved rates and within the stipulated time limit without any extra claim for price escalation as provided for in Clause 9.0.1 "Instructions to Tenderers" of this tender. We, hereby, also undertake that, we will not raise any claim for any escalation in the prices of any of the material during the currency of contract/execution/completion period.

Yours faithfully,  
Signature of contractor with seal

**PROFORMA FOR RUNNING A/C BILL**  
**TABLE - XIII**

Name of Contractor/ Agency :

Name of Work :

Sr. No. of this Bill:

No. & Date of previous Bill :

Reference to Agreement No. :

Date of Written order to commence :

Date of Completion as per Agreement :

S N	Item Descripti on	Unit	Rate (₹)	As per Tender		Up to Previous R.A. Bill		Up to Date (Gross)		Present Bill		Remark s
				Qty	Amou nt (₹)	Qty	Amoun t (₹)	Qty	Amount (₹)	Qty	Amount (₹)	
1	2	3	4	5	6	7	8	9	10	11	12	13

**Note:**

1.	If part rate is allowed for any items, it should be indicated with reasons for allowing such a rate.	<p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Net Value since previous bill</p>
2.	If ad-hoc payment is made, it should be mentioned specifically.	

### CERTIFICATE

The measurements on the basis of which the above entries for the Running Bill No.----- were made have been taken jointly on ----- and are recorded in Excel format. Excel sheet enclosed

-----  
Signature and date of Contractor      of      Signature and date of Architects Representative (Seal)      Signature and date of Site Engineer

The work recorded in the above-mentioned measurements has been done at the site satisfactorily as per tender drawings, conditions and specifications.

-----  
Architect      Signature and date of Site Engineer

#### TABLE – XV

#### MEMORANDUM FOR PAYMENT

#### R/A BILL NO.

1. Total value of work done since previous bill (A)      ₹.....
2. Total amount of secured advance due since      ₹.....

	Previous Bill (B)	
3.	Total amount due since Previous Bill (C) (A+B)	₹.....
4.	<del>PVA on account of declaration in price of Steel, Cement and other materials and labor as detailed in separate statements enclosed.</del>	<del>₹.....</del>
5.	Total amount due to the Contractor	₹.....

**OBJECTIONS:**

i)	Secured Advance paid in the previous R/A	₹.....
ii)	Retention money on value of works as per accepted tenders up to date amount ₹	₹.....
	Less already recovered	₹.....
	Balance to be recovered	₹.....
iii)	Mobilization Advance, if any	₹.....
(a)	Outstanding amount (principal+ interest) as on date	₹.....
(b)	To be recovered in this bill	₹.....
iii.	Any other Departmental materials cost to be recovered as per contract, if any	₹.....
iv.	Any other Departmental service charges to be recovered if any, as per contract (water, power etc.) enclose statement.	₹.....

The bill amount to ₹ ----- (both figures and words) has been scrutinized by us after due checking of the measurements of work as required and is recommended for payment.

Date:-----

-----  
Signature of Architect with Seal

The bill amount to ₹ ----- certified by Consultants has been scrutinized by me after due test checking of measurements of works as required and is recommended for payment for an amount of ₹.....

Date : -----

This figures given  
in the  
Memorandum for  
payable has  
been verified and  
bill passed for  
payment -----  
-----  
-----

----- (in words  
and figures)

Date:-----  
-----

**STATUTORY DEDUCTION:**

i)	Total Amount due (E)	₹ -----
ii)	Less I.T. Payable	₹ -----
iii)	Less S.T. Payable	₹ -----
	Net Payable	₹ -----

-----  
-----  
Signature of the  
CM (GB)

## TECHNICAL SPECIFICATION

### SPECIFICATIONS OF MATERIALS TO BE USED

#### **General:**

These specifications are for the work to be executed items to be supplied and materials to be used in the works as shown and defined on the drawings and described here in all under the supervision and to the satisfaction of the architect / employer.

The workmanship is to be the best available and to a high standard. Use must be made of specialist tradesmen in all aspects of the works, and allowance must be made in the rates for doing so.

The materials and items to be provided by the contractor shall be the best of their respective kinds, approved by the architect in accordance with any samples, which may be submitted for approval, and generally in accordance with the specification. Where materials or products are specified in this specification and/ or bill of quantities by the name of the manufacture or the brand trade name or catalogue references the contractor will be required to obtain the approval of the architect/ employer before using a material or product other than the specified. The contractor shall produce all invoices, vouchers or receipted accounts for any materials of called upon to do so by the architect.

Sample of all material are to be submitted to the architect for his approval before the contractor orders or delivers in bulk to the site. Also, the contractor will be required to submit specimen finishes to colors, fabrics etc. For the approval of the architect before proceeding with the works. Should it be necessary to prepare shop drawings, then four copies of such drawings shall be submitted for the approval of the architect who will retain to copies, all at the contractors expenses.

#### **Materials**

The materials shall be of the best-approved quality obtainable and shall comply with the respective Indian standard specification.

If directed, materials shall be tested in any approved testing laboratory and the test certificates in original shall be submitted to the architect and the entire charges for repeated testes, if ordered shall be borne by the constructor.

It shall be obligatory for the contractor to furnish certificate, it demanded by the architect, from manufacturer of the material supplier that the work has been carried out by using their material and as per their recommendations.

All materials supplied by the employer / any other specialist firm shall be properly stores and the contractor shall be responsible for its safe custody until they are required on the works and till the completion of work.

Unless otherwise shown on the drawings or mentioned in the "Schedule of Quantities" or special specifications, the quality of materials, workmanship, dimensions etc., shall be as specified herein under.

The contractor without any extra cost for carrying out field-tests on materials shall provide all equipment and

facilities.

Unless mentioned specifically, all materials used in the construction shall conform to the relevant Indian standards published by bureau of Indian standards.

The contractor whenever in doubt should get the materials approved by the architect, before use. A sample of approved material should be deposited with the architect.

Test certificates from the laboratory approved by the architect will have to be furnished, if so directed by him. The contractor will pay all costs for the same.

For special items to be used, the manufacturer's instruction of handling and installation shall be strictly adhered to. The contractor shall obtain the guarantee certificate from the manufacturer and pass on the same to the owner.

Materials if supplied by the owner shall be properly stored in the safe custody of the contractor. The same shall be carefully used and shall be properly preserved till the work is completed and handed over to the owner. Proper accounts of such materials will be maintained and will be presented for inspection and physical verification as and when requested by the owner.

### **Timber:**

Timber generally is to be the best of its kind, well and properly seasoned, of mature growth, free from worm holes large loose or dead knots or other defects and sawn die square and will not supper warping, splitting or other defects through improper handling.

The wood is to be Steam beach weighting not less than 45 lbs per cubic foot with moisture content not exceeding 12% to 14%. The moisture content of timber shall be determined according to method described in paragraph 4 of is: 287 for "maximum permissible moisture content of timber used for different purpose in different zones".

In measuring cross-sectional dimensions of the frame pieces tolerance up-to 1.5 mm shall be allowed for each planned surface.

### **Good quality Steam beach wood:**

Steam beach wood be of good quality and well seasoned. It shall have uniform color, reasonably straight grains and shall be free from large, loose dead knots, cracks, shakes, warp, twists, bends, borer, holes or defects of any kind. No individual hard and sound know shall be more than 1 cm. In diameter and aggregate area of all knots shall not exceed ½ % of the area of the piece. It shall be close gained and there shall not be less than 6 growth rings per 2.5 cm width.

Good quality Steam beach wood:

Steam beach wood shall be of good quality and well seasoned. It shall have uniform color reasonably straight grains and shall be free from large, loose, dead knots, cracks, shakes, warp, sound knot shall be more than 2.5 cm. In diameter and aggregated area of all knots shall not exceed 1% of the area of the piece. There shall not be less than 4 growth rings per 2.5 cm width.



Timber is to be cut to the required sizes and lengths as soon as practicable after the works are begun and stored under cover so that the air will circulate freely around it. Joinery is to be prepared, immediately after the placing of the contract, framed up (but not bonded) and stored until required for fixing in position, when it is to be bonded and wedged up. Any portions that warp or develop shakes or other defects are to be replaced before wedging up. The whole of the work is to be framed and finished in a proper and workman like manner, in accordance with the detailed drawings, and fitted with all necessary motets straps, belts screws etc. Running bounded joints are to be cross-tongued with teak on guese and where over 1-1/2" thick double cross tongued. Joiner's work generally is to be finished with fine class papered surfaces unless otherwise specified.

Templates boxes and moulds shall be accurately set out and rigidly constructed so as to remain accurate during the time they are in use.

Grounds are to be clean shown, free from large knots, splayed as required, plugged and fixed to walls etc. At 1'-6" centers

Wood plugs are to be put cut on the twist. Patent wall plugs or plastic filling may be used in lieu of wood plugs with the approval of the architect.

All unexposed surfaces of timber e.g. fails ceilings, backings fillets backs of doors frames backs of doors frames, cupboard framing, grounds etc. Are to be treated with two coats of approved timber preservative like soigné, kirticite, term seal or castral or vacuum pressure impregnated with and approved water soluble timber preservative before fixing or bedding.

Timber shall be well seasoned and of the best quality Indian teak of specified species. Timber shall be considered as well seasoned, if its moisture content does not exceed the following limits.

(1) timber for frames. 14%

(2) timber for planking, shutters etc. 12%

The moisture content of timber shall be determined according to method described in paragraph 4 of is 287 for "maximum permissible moisture content of timber used for different purposes in different climatic zones".

In measuring cross-sectional dimensions of the frame pieces tolerance up-to 1.5mm shall be allowed for each planed surface.

### **Carpentry & Joinery:**

The carpenter and joiner shall include the finishing of all labor, materials, equipment, and appliances required to complete the work including the installation of hardware as per the drawing. The timber shall be of the quality as described on the drawings or in the bills of quantities, shall be seasoned and uniform in texture, free from fungal growths, knots, waness, open shake borer holes, rot, decay, discoloration, soft or spongy spots, holes, rot, decay, discoloration, soft or spongy spots, hollow pockets, patch or box heart and all other defects.

Skilled workmen, using proper tools, shall carry out all the carpenter's work. All joints shall be securely nailed without splitting the wood. Wherever it is necessary the members shall be lapped of joining by g.i. stapes or extra wood blocks. All joints and nailing shall be done in neatness, and shall be approved by the architects. All assembly is exactly at right angles.

Finish woodwork and joinery including doors shall be surfaced with straight without any warp of bow and shall have smooth, well-planned faces at right angles to each other. The frame members shall be planned on the three sides exposed at right angles to each other.

All joinery work shall be securely mortised and tanned with synthetic resin conforming to I.S. 851-1957. Heads, posts, transoms, mullions of door and window frames shall be made out of single pieces of timber only. The heads and posts shall be thought - tanned into the mortises of not less than ½". Solid wood panels of not less than 5" and not more than 8" in width shall be used and jointed together with tongue and groove joint.

All interior wood finish doors, cabinetwork shall be smoothly traded and sanded after erection, until all defects are entirely removed. Assembled door frame without sills shall be fitted with temporary stretchers All exposed wood and plywood shall be straight-grained method grain and color and shall be approved by the architects. Interior wood finished doors cabinets and other fixed wooden equipments shall be properly installed, level plumb and true. But joints shall be avoided wherever possible; if unavoidable the joint shall be leveled. All exterior angles shall be mitered. Adjoining interior woodwork shall match and harmonies. All woodwork in contact with masonry shall be painted with bitumen paint or red oxide paint.

### **Joints:**

All joints will be standard, mortised and tenon, dovetail, dowel, cross-halved, metered, tongued and grooved and rebated. Nailed or glued but joints, will not be permitted exceptional cases, ailed but joints will not be accepted. All joints shall be smeared with white lead.

Whenever solid wood is specified it shall be as per I.S.I. and of good quality. The type of wood shall be got approved before collecting the same on site. Fabrication of wooden members shall be started only after approval. It shall be free from large, loose, dead or cluster knots, flows, shakes, wraps, bends or any other defect. It shall be uniform in substance and of straight fibers as far as possible. It shall be free from rats, decay, harmful fungi and other dejects of nature which will affect the strength, durability of it usefulness for the purpose for which it is required. The color of wood shall be uniform as far as possible. The scantlings planks etc. Shall be seen in straight lines and planes in the direction of grain and have uniform thickness.

### **Plywood:**

Plywood for general purpose shall confirm I.S. 303 MR grade & I.S. 710 B.W.P. / marine grade as specified. It shall be formed with 0.8 mm. Thicknesses commercial face veneers and 1.5 mm. Thicknesses. Intermediate veneers in two opposite grain direction shall be 1:1. The moisture content shall not be more than 12.5% by mass. It shall either be kit ply make or other equivalent approved make. Where B.W.P. grade is specified it should be boiling waterproof confirming to I.S. standards.

The plywood for general purpose shall conform to is I.S. 303 MR grade & I.S. 710 B.W.P. / marine grade as specified Cementing together thin boards or sheets of wood into panels makes plywood. There is always an odd number of layers 3,5,7,9 ply etc. The plies are placed so that grain of each layer is right angle to the grain in the adjacent layer.

According to is I.S. 303 MR grade & I.S. 710 B.W.P. / marine grade as specified the plywood for general purpose shall be of three grades namely I.S. 303 MR grade & I.S. 710 B.W.P. / marine grade as specified depending upon the adhesives used for bonding and veneers, and it will be further classified into six types namely aa, ab, ac, bb, bc and cc based on the quality of the two face, each face being of three kinds namely, a, b and c.

303 MR grade & I.S. 710 B.W.P. / marine grade as specified formed with 0.8 mm. Thickness commercial face veneers and 1.5 mm. Thick intermediate veneers in to two opposite grain direction. The moisture content

shall not be more than 12.5 % by mass. Where **B.W.P. grade** is specified it should be boiling waterproof conforming to Indian standards.

### **Laminates:**

All the laminate to be used shall be of 1.0 mm (or 1.5 mm or 0.5 mm where specified) thickness in approved the color and shade as approved and specified by the architect. It shall be matt finish manufactured by recommended makes as per sample shown by the consultant unless otherwise specified. It shall satisfy all the standards for melamine coated laminated fiber board's before the use of such fiberboard laminated. The contractor shall have to take approval of the department of each sheet of the laminates.

### **Fixtures & Fastenings:**

The fixtures and fastening, that is, butt hinges, tend strap hinges, sliding door bolts, tower bolts, door latch, bath room latch, handles, door stoppers, casement window fasteners, casement stays and ventilators catch shall be made of the metal as specified in the item or its specifications.

They shall be of S.S., S.S. brush finish, iron, brass, aluminum, chromium plated iron, and chromium plated brass, copper oxidized iron, copper oxidized brass or anodized aluminum as specified.

The fixtures shall be heavy type. The fixtures and fastenings shall be smooth finished and shall be such as will ensure ease of operation.

The samples of fixtures and fastening shall be got approved as regards quality and shape before providing them in position. Brass and anodized aluminum fixtures and fastenings shall be bright finished.

Screws, nails, bolts will be of brass or other no corrosive metal. In hardware, they will match the finish of the hardware item. Nails, in a finished surface shall be neatly punched and the hole filled with wood filler matching the finish. Screws in a finished surface will be round head, raised head or sunk beneath the surfaces and the hole plugged with a wood plug with matching color and grain of the wood surface as directed.

S.S. fittings should be proper polish finished.

Screws, nails, bolts, will be of brass or non-corrosive metal. In hardware, they will match with the hardware items.

Nails, in a finished surface shall be neatly punched and the holes filled with wood filler matching the finish. Screws, in a finished surface will be round head, raised head or sunk beneath the surfaces and the hole plugged with a wood plug with matching color and grain of the wood surface, unless especially detailed

### **Hardware:**

Hinges, locks, latches, door tracks etc. Shall be as specified and as far as possible, by the manufacturer specified. In any variation of this quality of the substitute shall be equal to or better than the original specified, and the samples shall be submitted to the architect for prior approval.

### **Hardware and metals:**

The hardware throughout shall be of approved brand and supply well-made and equal in every respect to the samples deposited with the architect. The contractor may be required to produce and provide samples many different sources before the architect is able to make the decision and he should allow in his rates for doing so.

Fittings generally shall have a brass finish or powder coated finish unless otherwise specified and should be

suitable for their intended purposes.

Screws are to match the finish of the article to be fixed and to be rounded or flat headed or counter sunk as required.

Cover up and protect at the brass or powder coated surfaces with a thick grease or other suitable material, renew as necessary and subsequently clean off and clear away on completion

All steel, brass, bronze, aluminum and stainless steel articles shall be submitted to a reasonable test for strength. If so required by the architect at the contractors expenses.

**Door closers:**

The overhead door closer shall be of standard make as listed by the architect. The overhead door closer shall be of color as approved by the architect. Fixing of the overhead door closer shall be done by and experienced worker preferable from the principal supplier of the item.

After successful installation of the overhead door closer the same shall be checked for speed of door closing. The contractor shall make necessary adjusted operating mechanism as per manufacturer's guidelines to arrive at most suitable operating speed. The selected operating speed should remain constant on all repeated operations. If an overhead door closer is found to lose its adjusted operating speed often during warranty period then the shall have to be replaced with a new piece without charging any extra.

In case of a steel frame door the overhead door closer shall have to be mounted on a special plate supplied by the manufacturer. No extra payment shall be due for such mounting plate.

The rate shall include all materials, labor, required civil work etc. Complete and shall be paid per no. Of overhead door closers installed.

**Paints:**

Lime for lime wash, dry distemper, oil bound distemper, cement primer, oil paint, enamel paint, flat oil paint, plastic emulsion paint, anti-corrosive primer, red lead, water-proof cement paint shall be from an approved manufacturer and shall conform to the latest Indian standard for various paints. Ready mixed paints as received from the manufacturer without any admixture shall be used, except for addition of thinner, if recommended by the manufacturer. However, if ready mixed paint of specified shed or tint is not available then only ready mixed paint with approved strainer will be allowed. In such a case, the contractor shall ensure that the shade of the paint so allowed shall be uniform.

All the paints shall met with following general requirements:

Paint shall not show excessive setting in a freshly opened full can and shall easily be redispersed with a paddle to a smooth homogeneous state. The paint shall show no curdling, levering, cracking or color separation and shall be free from lumps and skins.

Paint as received shall brush easily; possess good leveling properties and show no running or sagging tendencies.

The paint shall not skin within 48 hours in a three quarters filled closed container.

The paint shall dry to a smooth uniform finish free from roughness, grit, unevenness and other imperfections.

General: wherever scaffolding is necessary, it shall be double scaffolding.

The surface shall be thoroughly brushed free from mortar droppings, and foreign matter. All steel work shall be cleaned of loose rust, mill scales, etc. So as to expose the original surface. All broken edges, cracks, loose-plaster and wavy surface shall be brought up either by patch plasterwork or by plaster of Paris.

All materials viz. Dry distemper, oil bound distemper, oil paint, flat oil paint, synthetic enamel paint, plastic emulsion paint, cement primer, red lead and other primers and metallic paints shall conform to respective i.s. specifications and shall be obtained from approved manufacturers

#### **Painting - Flat / Plastic emulsion etc.:**

Ready mixed flat oil paint, plastic emulsion paint, ready mixed synthetic enamel paint, aluminum paint, etc. Shall be brought in original containers and in sealed tins, if for any reason thinner is necessary, the brand and quality of thinner recommended by the manufacturer or as instructed by the architect shall be used.

The surface shall be prepared as specified above and a coat of approved primer shall be applied. After 24 hours drying, approved or specified quality paint shall be applied evenly and smoothly. Filler putty coating may be given to give a smooth finish. Each coat shall be allowed to dry out thoroughly and then lightly rubbed down with sand paper and cleaned of dust before the next coat is applied. Number of coats shall be as specified in the item and if the finish of the surface is not uniform, additional coats as required shall be applied to get good and uniform finish at no extra cost. After completion no hair marks from the brush or clogging of paint puddles in the corners of panels, angles or moldings etc. Shall be cleaned of stains.

Pigmented priming coat (emulsion thinned with water) followed by three or more finishing coats of plastic emulsion paint. Pasted filler to be applied after every coat exempting the final finishing coat and sanded. When the final coat is applied, if directed the surface shall be rolled with a roller or if directed, it shall be stippled with a stippling brush.

#### **Enamel paints**

Oil paints shall be of first quality and of the specified color and shade, and as approved. The ready mixed paints shall be only used. However, if ready mixed paint of specified shade or tint is not available while ready mixed paint with approved strainer will be allowed. In such a case, the contractor shall ensure that the shade of the paint so allowed shall be uniform.

#### **All the paints shall meet with the following general requirements:**

Paint shall not showed excessive setting in a freshly opened full can and shall easily be redispersed with a paddle to a smooth homogeneous stage. The paint shall show no curdling levering, caking or color separation and shall be free from lumps and skins.

Paint as revived shall brush easily; possess good leveling properties and show no running or sagging tendencies.

The paint shall not skin within 48 hours in a three quarters filled closed container.

The paint shall dry to a smooth uniform finish free from roughness, grit, unevenness and other imperfections.

Ready mixed paint shall be used exactly as received from the manufacturers and generally according to their instructions and without any admixtures what so ever.

#### **French polish:**

The French polish of required tint and shape shall be prepared with the below mentioned ingredients and other

necessary material:

- (i) denatured spirit of approved quality
- (ii) chandras
- (iii) shellac
- (iv) pigment

The French polish so prepared shall conform to is 348.

**French polishing:**

French spirit polish shall be an approved make conforming to i.s.: 348. If it has to be prepared on site, dissolving 0.7 kg shall make the polish. Of best shellac in 4.5 liters of mentholated spirit without heating. To obtain required shade pigment may be added and mixed.

Surface shall be cleaned. All unevenness shall be rubbed down smooth with sand paper and well dusted. Knots, if visible, shall be covered with a preparation of red lead and glue. Resinous or loose knots and gaps shall be filled with seasoned timber pieces and made level with rest of the surface. Holes and indentations on surface shall be filled with putty made of whiting and linseed oil. Surface shall be given a coat of filler made of 2.25 kg. Of whiting in 1.5 liter of mentholated spirit. When it dries, surface shall again be rubbed down perfectly smooth with sand paper and wiped clean.

Piece of clean fine cotton cloth and cotton wool made into shape of pad shall be used to apply polish. The pad shall be moistened with polish and rubbed hard on the surface applying the polish sparingly but uniformly and completely over the entire surface. It shall be allowed to dry and another coat applied in the same way. To give CIVIL coat the pad shall be covered with a fresh piece or clean fine cotton cloth, slightly damped with mentholated spirit and rubbed lightly and quickly with a circular motion, till the finished surface attains uniform texture and high glass.

**Wax polishing:**

Wax polish shall either be prepared on site or obtained ready made from market. Polish made on the state shall be prepared from a mixture of purr bees wax, linseed oil, turpentine oil and varnish in the ration or 2:1 ½:1: ½ by weight. The bee's wax and the boiled linseed oil shall be heated over a slow fire. When the wax is completely dissolved the mixture shall be cooled till it is just warm, and turpentine oil and varnish added to it in the required proportions and the entire mixture is well stirred.

Surface shall be prepared as described under "French polishing" except that the final rubbing shall be done with sand paper, which has been slightly moistened with linseed oil.

Mixture or polish shall be applied evenly, with a clean cloth pad in such a way that no blank patches are left, and rubbed continuously for half an hour. When the surface is quite dry a second coat shall be applied in the same manner and rubbed continuously for an hour or until the surface is dry. Final coat shall then be applied and rubbed for two hours or more if necessary, until the surface has assumed a uniform glass and is quite dry showing no sign of stickiness when touched. Glass rubbing must be continuous and with uniform pressure and frequent change is direction.

**Glass:**

All glass shall be of best quality, free from flaws, specks, bubbles, veins, smokes, air holes blisters and other defects. The thickness and kind of glass to be used shall be as mentioned in the item or as shown in detailed drawing. The thickness of glass panel shall be uniform. All glass shall be of approved make by the architect and conforming to is 3548.

All glass shall be float glass of the best quality, free from specks, bubbles, smokes, veins, air holes, blisters and other defects. The kind of glass to be used shall be as mentioned in the item or specification or in the special provisions or as shown in detailed drawings thickness of glass panel shall be uniform. All glass to be approved manufacture complying with is: 3548-1966 or as per approved quality and sample.

The compound for glazing to metal is to be special non-hardening compound manufacture for the purpose and of 9 brands and quality approved the interior designer.

In cutting glass, proper allowance shall be made for expansion. Each square of glazing to be in one whole sheet and after cutting the edges to be properly filled.

On completion, clean all glass inside and out, replace all cracked scratched or broken panes and leave in good condition to the satisfaction of the architect.

The contractor shall furnish all labor, materials, and equipments required for the installation of glass and glazing items.

The glass shall be of the type, quality and substance specificity in the bills of quantities.

In case of the glass being supplied by the owners, the contractor shall take the delivery of the glass at site and shall be responsible for proper handling and stacking. We shall insure glass against theft, fire, etc.

The contractor shall replace at his own expense all broken, damaged or disfigured glass caused in the execution of the work of faulty installation, before the virtual completion of the work.

Patterned or translucent glass shall be 4 mm. In thickness and shall be approved by the architects. Sheet glass shall be in 5 mm. In thickness. Wired glass shall be 6 mm. In thickness.

The putty used for glazing metal door, window or ventilator shall conform to I.S. 420:1953.

Before installation of the glass, the contractor shall ensure against the following:

All glazing rebates shall be square, putty, true in plane, clear, dry and free of dust. The frames shall be adjusted before glazing. The weight of the glass in side hung casement causes it to drop slightly on its hinges. Before glazing it shall be set in slightly high position in its frame. Glass edges shall be clean and cut to the exact size, chipped or damaged edges shall be rejected. Sashes shall be glazing in the closed position and shall not be open till the putty is set.

The glass shall be set in teak wood beading or metal glazing chips and so installed to achieve water lightness.

The platter glass shall be bedded on strips of leather or felt turned over the two sides of the glass to form packing between the glass and the metal coating. The ground glass shall be getting with smooth surface outside.

Glazing large panes of glass, or when heavy wind pressure is experienced, glazing bead may be used instead of front putty. In this case putty shall be applied to the face of the bead, which is in contact with glass. Putty would also be necessary, at the back.

Beads shall be of timber, rustproof steel or aluminum and shall have mitered corners The position and size of the bead may depend on the thickness of glass used. The beads shall be fixed with screws 0" apart.

On completion of the job, all glass shall be thoroughly cleaned. All paint or other marks to be removed.

## **SPECIFICATION FOR WORKMANSHIP**

### **Painting And Polishing: Various Readymade Paints:**

The surface to be painted shall be cleaned and all cracks, holes and surface defects shall be repaired with plaster of Paris. All irregularities shall be sand papered and wiped clean. The surface so prepared must be dry and free from dust.

The priming coat shall be applied over in the manner recommended by the manufacture in case of special paint. When no priming coat is specified by the manufacturer, putty composed of powered whitening chalk mixed with double polished linseed oil of required workable consistency shall be applied to prepare a good, hard background in case of undecorated surfaces. The surface shall be then rubbed down again with a fine grade sand paper and made smooth.

The paint shall be of 1st quality and of specified color and shade and as approved.

Ready mixed paint as received from the manufacturer without any admixture shall be used, except for addition of thinner, if recommended by the manufacturer. However, if ready mixed paint of specified shade or tint is not available while ready mixed paint with approved strainer will be allowed. In such a case, the contractor shall ensure that the shade of the paint so allowed shall be uniform.

### **Polishing To Wood Work:**

Woodwork to be polished shall be finished smooth with plane. It shall then be rubbed smooth with medium and fine sand papers In no case sand paper shall be rubbed across the grains. All holes, cracks, open joints and small defects if all allowed to remain by the architect shall be stopped with putty made from pure whiting mixed to the proper consistency with linseed oil.

Polish shall be applied in very thin coats with special fine haired varnishing brushes. Before applying first coat after stopping, the wood surface shall be rubbed down lightly with a fine sand paper taking care to rub along the grains and to leave the color even. The number of coats shall be as specified in the item.

### **Measurement:**

No separate measurement and payment shall be made for such finishing work. The cost of such finishing shall be included in the rate of related item of woodwork. But if the item is to be carried out independent item of measurement shall be as per is 1270.

### **Melamine polishing to wood work:**

All unevenness shall be rubbed down to smooth with sand paper and surface shall be cleaned of dust.

The wood to be polished should be first painted with filler composed of a mixture of whiting and mentholated spirit to obtain a good glass surface. The surface shall be again rubbed down for making perfectly smooth with sand paper.

The number of coats of melamine polish shall be as specified in the item. On the woodwork a pad of woollen cloth covered by fine cloth shall apply a thin coat of melamine polish. The pad shall be moistened with polish and rubbed on a surface in a series of overlaying circles, applying the polish uniformly over the entire area to



give even surface. A trace of linseed oil on the face of pad facilitates this operation. The surface shall be allowed to dry and the remaining coats shall be applied in the same manner to finish off. The pad shall be covered with a fresh piece of clean fine cloth, slightly damped with mentholated spirit and rubbed lightly and quickly with circular motion.

The finished surface shall have uniform texture and high glass. The melamine polish shall be applied with spray gun and even coating shall be applied to get the very good quality of finishes.

**Measurement:**

No separate measurement and payment shall be made for such finishing work. The cost of such finishing shall be included in the rate of related item of woodwork. But if the item is to be carried out independent item of measurement shall be as per IS 1270.

## SPECIFICATIONS (MAKES/MODELS)

### LIST OF APPROVED BRANDS AND / OR MANUFACTURER FOR INTERIOR FURNISHING WORK

SN	Particulars and Specifications	Approved Make/ model
1	Gypsum Board	Gyproc (saint gobain)/ USG BORAL
	Framing with complete system	Gyp steel ultra (saint gobain) /USG BORAL
2	Locks	
	Auto latch Lock	P-ALL1-22 (Ebco)/EG
	Multipurpose group Lock	E-MPL1-22 / E-MPL1C-22 (Ebco)/EG/Godrej
	Night latch	8812 (Godrej)/Doorset-NL 180 s/s / Europa 8010 NS of SS brush Finished
	Cylindrical lock (SS matt finish)	3792-with key and 3786-keyless (Godrej) / C120SS (Europa)
	Mortise dead lock (two way)	8815(Godrej)/ Door set -ML 102 S/ Dorma Make
	Mortise lock with door handle	Matiz 8083(Godrej) / Door set- HL 170 S/S / Dorma Make
3	Drawer channels	
	Telescopic channels (zink plated)	STDS35(i)35/ STDS45(i)35/ STDS50(i)35/ STDS60(i)35 (Ebco)/ EFG/Everite/
	Bottom channels (powder coated)	BMDS 35/ BMDS 37/ BMDS 55/ BMDS 60 (Ebco)
4	General hardware	SS matt finish
	Door stopper	i) Black/ivory/brown/silver color Powder coated DS1 (Ebco) ii) Spring type black/brown/ivory color powder coated (ECGL's sterling)
	'D' bracket	50x12 mm (Oswal)
	Hinges	i) 3"/4"/5"/6" 1.8mm th. SS matt finish (Suzu) ii) 75x12x19 1.2 mm th. SS matt finish for storage (Suzu) iii) Auto close hinges – slip on hinge- euro / click on hinge-I (Ebco) for storage
	Handles 'D' or 'C' type	1) 3"/4"/6"10mm dia SS 202 matt finish (Anjali)
	Tower bolt	3"/4"/6"/8" brass extruded SS matt finish (Oswal)
5	Floor spring	
	60 kg	7477 (Godrej) / M-74 (Hardwyn)/Dorma /Everite
	80 kg	8293 (Godrej) / M-74 (Hardwyn)/Dorma/Everite
	100 kg	8294 (Godrej) / M-76 (Hardwyn)/Dorma/Everite
6	Door closer	
	60 kg	Double speed 8292-silver, 7345- golden (Godrej) / scorpio (Hardwyn)/Dorma/Ebco/Ozone
	Fire rated 60 kg	1938 (Godrej) / Triton (Hardwyn)

7	Patch fittings for door and fixed glass partition (top/bottom patch, pivot, patch lock, L arm, L connect, connector, floor spring, handle, plastic profile)	Godrej / XL C series(Dorma) / OPF series (Ozone)
8	Particle boards	Novapan / Deco board
9	Computer accessories	
	Keyboard tray with mouse tray	KTE-1-45M (Ebco) / Hettich/Innofit/Featherlite
	CPU hanger/ shelf	Side mounted IS CPU HL SM (Innofitt) /CPUSM(Ebco) , 4/2-SMCS (Zipco)
	cable manager (60mm)	i) metal - CO60ZN1(Ebco) ii) PVC - CO 60 (Ebco) black/ivory/grey color
10	Foam	Sleepwell / Feather foam
11	Glass film	3M INDIA /AVERY DENNISON
12	Wood For Partition and Paneling Frame	Marandi wood or Equivalent
13	Wooden for Visible surface (ieBeading,jambes, etc.	Steam Beach or Equivalent
A	<u>INTERIOR WORK</u>	
1	Vitrified floor tiles(600mm x 600mm )	Johnson / Somani / AGL
2	Adhesive	Favicol SH / Blue coat / Royel bond / Mevicol
	Sealant	Pidilite / Roaper
3	Paint on Wall & Ceiling	Asian Paint / Nerolac
4	Paint on Wood: Polyurethane systems ( PU )	Sirca Paint / Asian paint
5	<b>Ply wood ( IS 303 BWR) / water proof ply IS 701 / Block Board IS 1659 / Flush Door IS 2202</b>	<b>Green / Century / Anchor / Archid / Mayur / Kit [IS 303 BWR]</b>
6	Laminate IS 2046	Green / Formica / Sunmica / Marino / Bloom / Century/Samrat
7	MDF Exterior Grade ISI Mark	Nuwood / Action tesla / Dura turff / Century/Green
8	Bison board	NCL Industries
9	Timber for lipping, moulding& when furniture is to be finished in polish	Superior quality seasoned Ghana teak.
10	Timber for all other type of furniture work	First class seasoned C.P. Teak.
11	Decorative laminate (1.0mm)	Marino / Green / Sunmica / Formica
12	Exterior Grade Compact Laminate (5mm,6mm)	Clads (Greenlam) / Staylam
13	Veneer	Green ply nature max / Century / Lignin
14	Hardware	
	a) Latches	Ebco / Hafele / Hettich
	b) Locks	Ebco / Hafele / Hettich / Godrej
	c) Screw	Nettle fold / GWK / Hafele
	d) Floor Spring	Doorset / Dorma / Ozone / Godrej
	e) Patch Fitting	Dorma / Haffle / Ozone

	f) Handles	Doorset / Ozone / Godrej
	g) Drawer slides telescopic	Ebco / Hafele / Hettich
	h) Key board tray	Ebco/ Hettich / Innofit
	i) CPU trolley	Ebco/ Hettich / Innofit
	j) Door Closer	Ozone / Dorma / Hafele / Godrej
	k) Cable Manger	Ebco / Easy
	l) Glass Bracket	Flora / Riddhi
	m) Magnet	Suprime / Bentex / Honda
	n) Tower Bolt	Rolex / Flora / Riddhi
	o) Hinge	Suzu matt / Gary premium
	p) Nails	Mehta / chakra / Sun
	q) L & key	Riddhi / Prince
15	Glazing, Lacquered glass	Tata / Modi guard / Saint gobain
16	Vinyl & Glass film	3M India / Avery Dennison
17	Roller Blinds	Vista wall fashion / Mac
18	Fabric	Masper / D Décor
19	Calcium silicate board	Saint Gobain / Usgeboral / Hilux
20	Mineral fiber ceiling tiles tabulated profile	Armstrong / USG / Usgeboral / AMF
21	Fire proofpvc sheet	Vardhman wonder boards / Hilux
22	Corian (Solid Surfaces)	DUPONT
23	Solid hardwood floor	Vista / Armstrong / Squarfoot
24	ACP	Aludecore / Armstrong / Urobond / Timex
25	Aluminum skirting	Ozone
26	Aluminum Section	Jindal / Hindustan / Hindalco
27	Modular items like chairs, storage units, drawer units	Featherlite/ godrej / wipro
28	Wall Putty	Birla white / J.K. white
29	Texture paint	Asian / Nerolac
30	Sanitary Fixture	Hindware / Jaquare / Grohe / Kohler
31	Sanitary Fittings	Hindware / Jaquare / Grohe / Kohler
32	Wall paper	Green / Asian

**Note:**

[a] Where other Material are proposed to be used these should be got approved from the Architect/Bank's Engineer before execution of particular item. In case of Non-Availability of any material of specified make, the Alternative equivalent make should be used only after it is Approved in writing by the Employer or the Architect. The Material shall be used in preferential Order only.

[b] Before starting of work, contractor must get all samples/make approved from Architect/Bank's authorities before using at site

[c] Consultants/Bank's authorities reserve the right to add or delete name of any manufacturers and when required.

[d] Consultants/Bank's authorities reserve rights to select any of the specified brands mentioned above.



## SPECIFICATIONS (MAKES/MODELS)

### LIST OF APPROVED MAKE FOR CIVIL WORKS

- |                                                                      |                                                                    |
|----------------------------------------------------------------------|--------------------------------------------------------------------|
| 1) Ordinary Portland Cement                                          | Ultratech, Birla, ACC, Lafarge.                                    |
| 2) White Cement                                                      | Birla, J.K.                                                        |
| 3) TMT "Fe – 415/ 500 D" Ribbed bars                                 | Tata, JSW, Electrotherm, RINL. (VIZAG). SAIL                       |
| 4) Structural Rolled Steel sections-beams,                           | Tata, SAIL, RINL.tee, flats, angles, bars(round,square, hexagonal) |
| 5) Structural Hollow steel sections                                  | (Square & Tata, Asian, Jindal, Surya, Appolo. Rectangular)         |
| 6) Structural tubular sections                                       | Tata, Asian, Jindal, Surya, Appolo.                                |
| 7) Coarse Aggregates (machine cut)                                   | 6mm to 40mm sizes Approved quarry from Sevalia.                    |
|                                                                      | (Hardblack trap stone)                                             |
| 8) Stone Rubbles & Gravels                                           | Approved quarry from Sevalia. (Hard black trap stone)              |
| 9) Shuttering plywood                                                | Anchor, Green, Archid, Silicon, Century                            |
| 10) Water proof/Marine grade plywood                                 | as per Anchor, Green, Archid, Silicon, Century – IS – 710 (BWP)    |
| 11) Commercial Plywood –                                             | IS – 303 (BWR) Anchor, Green, Archid, Silicon, Century             |
| 12) Decorative ply                                                   | (Veneer) Anchor, Green, Archid, Silicon, Century                   |
| 13) MDF                                                              | Nuwood, Duratuff (exterior grade only)                             |
| 14) Prelam particle board                                            | Novapan, Bhutan. (exterior grade only)                             |
| 15) Laminate sheet                                                   | Formica, Greenlam, Archid, Bloom, Aerolam.AICA                     |
| 16) Cement bonded particle board                                     | Shera ,NCL (Bison board), Everest (Eternite).                      |
| 17) Calcium silicate board / Gypsum Board.                           | Saint Gobain (India Gypsum), Hilux ,Lafartz.                       |
| 18) Flush door – decorative / non decorative                         | Anchor, Green, Archid, Silicon, Century                            |
| 19) Compact sheet                                                    | Alfiaca, Sundek, Vir, Bloom, Formica, merino.                      |
| 20)Dead Locks/ Mortise locks/ Narrow stile dead locks/ Tubular locks | Kich, Dorma, Dorset, Yale.                                         |
| 21) Float Glass / wired Glass, Mirror                                | Modi guard, Saint Gobain, Asai, HNG.                               |
| 22) Reflective Glass                                                 | Saint Gobain, PPG, Asahi, Emirates, Pilkington.                    |
| 23) Paver block                                                      | Vyara, Super eq..                                                  |
| 24) MS Rolling shutter                                               | Sona, Sagar, Suryoday, Gandhi,.                                    |
| 25) Precast terrazo tiles &skirting( Mosaic)                         | Royal(rajkot) ,Alcock, Vyara, Nitco,.                              |
| 26) Glazed tiles                                                     | Asian, Johnson, Somani, Kajaria, Nitco,                            |
| 27) Ceramic tiles                                                    | Asian.Johnson, Somani, Nitco, Kajaria,                             |
| 29) Vitrified tiles                                                  | Kajaria, Johnson, Simpolo, Nitco, Somany                           |
| 30) Non-metallic floor hardener                                      | Ironite                                                            |
| 31) Glass mosaic                                                     | Bisazza, Palladio                                                  |
| 32)Construction chemicals                                            |                                                                    |
| Plasticisers, Bonding agents,                                        |                                                                    |

SBRmicro concrete	BASF, Fosroc
<b>Water proofing chemicals</b>	
Chemical Water proofing & Integral water proofing compound	
Crystalline water proofing	Cico or Pidilite Penetron or Kryton
33) Silicon sealant/ Silicon paint	Wacker, Dowcorning, GE, Soudal, Bostik
Polysulphide sealant	
P.U sealant/	Pidilite, Chawksey, Sika (Exterior grade - UV resistant)
34) Pre-coated steel roofing/ walling sheets	
550 Mpa	Tata bluescope, Interarch, Nippon Dendro (poly steel)
	Shree Precoated (Meta color)
35) Polypropylene fibers	Nina concrete, Reliance
36) Paint, primer, putty	Asian, Nerolac, ICI, Birla (putty), JK (Putty)
37) Liquor /Melamine /PU polish	MRF, Asian, ICI, ICA
38) PVC Water stop	ArtiCables Baroda, Fixopan, Maruti.
39) Door Window Hardware,	Kich, Dorma, Haffle, Palladium, Magnum
40) Floor spring	Dorma. Mab ,Hafle, Godrej, Inox, Ozone
41) Door closer	Dorma. Yale., Hafle, Godrej, Ozone
42) Adhesives Wooden Adhesives	Fevicol, Blue coat, Araldite.
Tile adhesives & grouting material	BAL, Laticrete, Kerakoll.
43) Oil & water finish Double boiled	CAT brand linseed oil & MTO of reliance
44) Fire door	Shaktimat, AGEW, Radiant.
45) Aluminum sections	Jindal, Hindalco (Indal), Banco, Royal touch, Boruka, Pankaj, Alufit, Gulf extrusion.
46) Aluminum finish	
Interior works	Super durable powder coated
	(Akzonobel, Jotun, FullerAG)
Façade exteriors	PVDF finish (Valspar, PPG, Akzonobel)
Non visible	surface Chromatizing.
47) Aluminum Window locks, handle ,	Alualpha, Securestyle, Giessee, Roto, Geze, Savio, Frikstay
47a) Rough ground for Aluminium works	IS 710 ply, 6mm to 8mm thick or Ghana teak.
48) Gasket of infill panel for Aluminum	Amee rubber, gold seal, Osaka rubber, Maharashtra polymer, Maharashtra tyre & rubber industries.
49) Anchor Fasteners	Axel, Hilti, Fischer, Kundan, Mungo, Corroshield,
	Buildex
50) Spandrel Insulation	Glass wool
51) Wool felt/weather strip	Anand, reddiplex ltd.
52) Rust Remover/converter	Feovert (Krishna Conchem), Roff Rust Clear (Pidilite Industries)
53) Non-shrink general purpose grout	Fosroc, BASF
54) Anchoring chemical for rebar dowell bar	Hilti, Fischer, Axel
55) Roll down mosquito curtain	Netmos
56) Baker Rod, Expansion joint pre-moulded filler board	Supreme.
57) SS clamps for cladding	Hilti, Axel.
58) Aluminium operable Louvers	Technal, Domal
59) Spacer tape	Norton, tremco, bow.
60) Anodising	Bhoruka alum, Alufit alum, Ajit India, Alufin

61) Glass Processor  
For HS/HT, Bulletproof, DGU, Toughness,  
lamination etc.

Impact safety, sejal, Glasstech, GSC, Asahi, FG  
Glass, Goldplus, Emirates

62) Smoke seal  
63) Elevator Schindler,

IntumecentHilti/3M.  
Otis, Mitsubishi

64) uPVC windows

Kommerling, Fenesta

65) First Class Brick

Jay Jalaram Bricks, Jindal Mechno Bricks

66) Autoclaved Aerated Concrete Block

Aerocon, Green

**Note:**

[a] Where other Material are proposed to be used these should be got approved from the Architect/Bank's Engineer before execution of particular item. In case of Non-Availability of any material of specified make, the Alternative equivalent make should be used only after it is Approved in writing by the Employer or the Architect. The Material shall be used in preferential Order only.

[b] Before starting of work, contractor must get all samples/make approved from Architect/ Bank's authorities before using at site




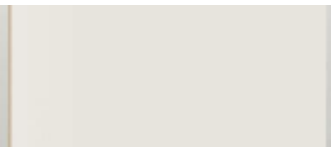




[c] Consultants/Bank's authorities reserve the right to add or delete name of any manufactures and when required.







[d] Consultants/Bank's authorities reserve rights to select any of the specified brands mentioned above.









Material	Make	Description
Veneer:(TableTops, StorageTops)		
	GreenPly(Option1)	HazelOakV008
	GreenPly(Option2)	HazelOakV008
	DecowoodVeneers (Option 3)	OrientalAsh
	CenturyVeneers(Option 4)	AtlanticAshFA05
Laminate:(For officers table, clerks table)		
	DorbyMica(Option1)	ClassyCaramel(SF170)



	Dorby Mica(Option1)	Frosty White(SM104)
	Century Laminates (Option2)	Glaze Yellow(208)
	Century Laminates (Option 2)	Frosty White(111)
<b>Material</b>	<b>Make</b>	<b>Description</b>
Laminate:(Forofficers table,clerkstable)		
	Royale Touche (Option3)	CrystalMatty+1123
	Royale Touche (Option3)	CF183
<b>WallPanelling:</b>		
	Dorby Mica(Option1)	Radiance Elm(SF1101)
	Century Laminates (Option 2)	Artisan Oak(4398TS)
	Royale Touch Laminates (Option 3)	SL1758

<b>Laminate Flooring:</b>		
	Pergo Flooring(Option 1)	Riverside Oak
	Xylos Flooring(Option 2)	Amazon Oak
	Square Foot Flooring (Option 3)	Oak Aliano
<b>Material</b>	<b>Make</b>	<b>Description</b>
<b>High Back Chairs</b>		
	Godrej Chairs	ProductID:PRIME0015
	Featherlite	Featherlite Liberate(Colour:Ochre Yellow)
	Wipro Chairs	Adapt Series(Colour: Ochre Yellow)

<b>Medium Back Chairs</b>		
	Godrej Chairs	Product ID:56101522SD04340
	Wipro	Wipro Candid (Colour: Ochre Yellow)
	Featherlite Chair	Featherlite Liberate medium back(Colour: Ochre Yellow)

Material	Make	Description
Vitrified tiles(800x800 mm)		
	Nitco	VintagePearl
	Kajaria	ZionMarfil
	Johnsontiles	Elentasnowallure

**BOQ FOR PROPOSED FURNISHING WORK OF CORPORATE ROAD SBI EMERALD BRANCH , AHMEDABAD.**

Sr. No.	Description	Quantity	Unite
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Note : Rate should be inclusive of material,labour,tools, machinery, scaffolding, final disposal of debris, cleaning cutting wastage & removing of all existing furniture items and relocating the same as per instruction by bank etc. All taxes, transportation etc. complete. (Excluding GST) GST will be paid as Applicable at the time of payment of Bills.

**1.0 OFFICER'S TABLES- Size 1500mm x 750mm x 750mm x 3 nos**

Supplying and installation of Table as per the following description and as designed by the Architect:

Table Top: Providing and fixing 19 mm thick IS 303 BWR grade plywood with 1 mm thick laminate with necessary intermediate support. Table top shall be supported by 18 mm thick BWR grade ply wood with plywood framing. The top of the table shall be provided with equal sized 12mm thick toughened glass with polished edges. The top level of the glass shall be 750mm. Apron (Modesty Panel) made from 18mm thick BWR grade plywood finished with 1mm laminate.

Table sides, back & intermediate panels (at 500mm from each side) made from 18 mm thick MR ply wood finished with 1mm laminate for exposed surfaces (4 faces) and 0.8 mm thick laminate for inner surfaces shall be provided as per drawing.

Drawer / Storage cabinet: Box of 400 X 750 X 720 mm shall be provided using 18 mm thick BWR grade plywood. Each Drawer Fascia made out of 18 mm thick plywood and all sides of drawers be made of 12 mm thick plywood & bottom of drawers shall be of 8 mm thick BWR grade plywood. The drawer unit box and individual drawers to be fixed with 1mm laminate on all exposed sides and all the internal surfaces shall be finished with 0.80 mm thick balancing laminate. The drawers to be fitted with Telescopic sliding channel with SS Group locks of approved make and 100 mm long brush finish Stainless Steel handles C-type for each drawer. The front ply of the drawers to be overlapping the frame. Computer Keyboard (550 x 375 mm) of metal / PVC of approved make shall be provided. Footrest of 38 x 76 MM T.W members shall be provided. All internal surface will have min. 0.80 mm thick balancing laminate. Table shall have stand of 18 mm ply finish with 1 mm thk. Laminate of size 400 x 375 mm for keeping CPU and PVC cable Manager shall be provided in the cutouts on the tabletop.

All edges to be provided & fixed with teak wood lipping patti finished with melamine polish. All the surface without teak veneer / laminate / balancing laminate shall be lacquered polished of approved shade.As per drawing and instruction of Architect/Bank, work to be completed.

Plywood Make: Greenply, Century, Duro or equivalent approved by the Bank.

Officer table : 1500 x 750 x 750	3.00	Nos
Manager table 1800 x 850 x 750	1.00	No

4.0 SIDE/ REAR CREDENZA- For officer and clerical staff table

A Low Height Cupboard with Laminate Finish: Providing & fixing Low Height Storage Cupboard of 750 height and 450mm deep. Outer exposed structure with to be made with 19mm BWR ply as per IS 303 and back side using 8mm BWR grade ply. All shutters to be made from 25 mm thk BWR Ply and shelves to be made with 19 mm thk. BWR ply.

The top portion of the side and rear credenza to be finished with approved Laminate. All the other internal and external surfaces to be finished with 0.8mm laminate of approved shade and All edges to be provide with TW lipping patti finished with melamine polish. Shutters will have concealed handle with wooden groove finished with approved

shade of melamine polish as per drawing, magnetic catchers, self-closing SS hinges, locks (Godrej/ Hettich/Haffele), SS towerbolts etc. All shutters to be made overlapping the frame Only front elevation will be considered for area calculation. As per drawing and instruction of Architect/Bank, work to be Completed  
Plywood Make: Greenply, Century, Duro or equivalent approved by the Bank.

Sizes :

Officers & S. W. : 3'-0" x 1'-4" x 2'-6" x 8 nos	8.00	Nos
Manager 3'-9" L x 1'-6" w x 1no	1.00	smt

5.0 STORAGE CUPBOARDS

A Providing and placing in position storage cupboard of 450 mm depth, made out of 18 mm thick BWR grade ply.

Full Height Cupboard with Laminate Finish: Providing & fixing full Height Storage Cupboard of 2100mm height and 450mm deep. Outer exposed structure with to be made with 19mm BWR ply as per IS 303 and back side using 8mm BWR grade ply. All shutters and shelves to be made with 19 mm thk. BWR plywood. All internal and external surfaces to be finished with 1mm laminate of approved shade and make. All edges of the cupboard should be edge banded using PVC edge banding tape of approved shade. Shutters to be provided with S.S. 200mm handles, magnetic catchers, self-closing SS hinges, locks (Godrej/ Hettich/Haffele), SS tower bolts etc. All shutters to to be made overlapping the frame. Only front elevation will be considered for area calculation.

Plywood Make: Greenply, Century, Duro or equivalent approved by the Bank.

Sizes :

Officer back side full ht. : 18'-2" x 1'-6" x 7'-0" x 1no.	20.65	smt
Manager : 6'-9" x 1'-6" x 2'-6" x 1no, 6'-0" x 1'-6" x 2'-6" x 1no		
Back side S. W. : 12'-0" x 1'-4" x 2'-6" x 1no, 5'-8" x 1'-4" x 2'-6" x 1no		
SBI wealth : 7'-6" x 1'-6" x 2'-6" x 1no.		

\* ELECTRICAL PANEL CUPBOARD

Same specification but Front shutters, top, bottom & sides only

Size : 5'-0" x 7'-0" x 1no

3.25	smt
------	-----

6.0 WALL/ COLUMN PANELING WITH LAMINATE FINISH.

Wall paneling made from 25 x 25 x 1.00 mm thick hollow aluminum sections, over which BWR grade ply of 10 mm shall be fixed and additional 6-8mm ply in layers to create grooves as per the design in the drawing or as directed by Architect, with decorative molding patty on the edges.

13.01

smt

Providing and fixing in position wooden paneling to column / walls finished with laminate comprising as under:-

- (i) Framework:- Made out of 50 mm x 25 mm x 1.2mm thick extruded Aluminium hollow sections, placed not exceeding 600 mm centre to centre, bothways (horizontal and vertical), fixed rigidly on wall / columns in perfect line, level and plumb.
- (ii) Panel Finishing:- Providing & fixing 9 mm thick approved make BWR plywood and additional 6-8mm ply in layers to create grooves as per the design to Aluminum framework finished with 1.00 mm thick approved quality and shade laminate, using approved adhesive, in approved pattern & design, including providing grooves, decorative moldings etc. as per Architectural drawings and as directed at site by the Engineer-in-charge.
- (iii) Providing approved quality, seasoned, full length, Teak Wood molding 15 mm thick with adequate width as required at site, to all openings, cutouts etc duly polished with melamine polish complete as directed by the Engineer-in-charge at site.

(iv) The rate should include cost of necessary hardware, making cutouts /

openings for electrical conduits / cables, Switch boards, AC ducts etc., including providing necessary wooden/aluminum section members support at cutouts, doors/windows openings etc. complete as per drawings and as directed by the Engineer-in-charge at site.

(v) Applying 2 or more coats of melamine polish to exposed edges of paneling, moulded beadings etc. including preparation of surface, sealer coats etc. complete including wastage of material, if any, scaffolding for execution of work at all heights and locations etc. complete.

Approved make:-

- (a) Aluminum extruded sections: Jindal, Hindalco or equivalent approved by the Bank.
- (b) Plywood:- Greenply, Century, Duro or equivalent approved by the Bank.
- (c) Laminate:- Dorby Mica, Greenlam/Century/Archid / Aerolam or equivalent approved by the Bank.
- (d) Adhesive: Fevicol SH/Vamicol or equivalent approved by the Bank.

Mode of measurement:- Though, the aluminium frame may extend above false ceiling level, clear paneling area available below false ceiling shall only be measured after deduction for all openings above 0.50 Sqm.

Column size : 1'-4" + 2'-4" + 1'-4" = 5'-0" x 9'-0" x 2 nos  
0'-5" + 2'-4" = 2'-9" x 9'-0" x 2nos

7.0 FULLY GLAZED DOOR

Providing and fixing position 12 mm fully glazed toughened glass door, single/  
double shutter, of approx. size 900/ 1500 x 2100/2400 mm

3.25

smt

Providing and fixing in position frameless glass door shutter made using 12mm thick toughened glass fixed to the partition (glazed / solid / gypsum partitions) using heavy duty floor spring with pivot of approved make including necessary cutting of floor and making the surface good to its original position including all necessary Patch fittings of approved make and fixtures & hardwares.

Approved make: DORMA Top Pivot - PT 24, Top Patch Fittings - PT 20, Bottom Patch fittings - PT 10, Floor Spring - BTS 75 V, Corner lock with strike plate and Handle - TG DIH600 - 600mm length) or equivalent brand fittings from Hettich / Hafele / as per sample approved by the Bank. Rate should also include providing film as per design/ instructions of Bank.

Mode of Measurement: Door opening size shall be measured.

Size : Manager chamber front door & SBI wealth Front door

2'-6" x 7'-0" x 2nos

8.0 FULL HEIGHT FULLY GLAZED PARTITION WITH 12MM TOUGHENED GLASS UPTO 7' LEVEL WITH SOLID PARTITION ABOVE 7' LEVEL

Providing & fixing full height glazed partition with 12mm Toughened glass of approved make up to 7' level height with solid partition above 7'-0" level up to false ceiling bottom.

14.73

smt

The glazed panels shall be fixed to the existing floor and false ceiling with all necessary SS brackets (D, C or U type)

Vertical joints between the glass panels shall be sealed with suitable transparent sealant.

The solid partition above 7'-0" level shall be made with aluminium framework of size 63mm X38.10mm X1.47 mm (0.780Kg /mtr) box section. The spacing of the Horizontal and Vertical members are approximately 600mm c/c (maximum) and the top of the frame shall be fixed to the RCC slab bottom. The exposed surfaces on both sides of framework are covered with 6mm BWR ply finished with 1.0mm thick laminate as per direction.

Providing, placing in position & erecting full height partition in desired shape, framework shall be of 50 x 50 x 1.5 mm thick aluminum square section placed at 500 mm c/c both ways or as directed.

Manager front partition : 9'-8" x 9'-0" x 1no, less door : 2'-6" x 7'-0" x 1no

SBI wealth front partition : 11'-10" x 9'-0" x 1no, less door : 2'-6" x 7'-0" x 1no.

11.0 FULL HEIGHT SOLID / PARTLY GLAZED WOODEN PARTITION WITH BOTH SIDES LAMINATE

Providing & fixing in position 70mm thick +/- 2mm solid / opaque partly glazed full height wooden partitions with 1200 mm high glass middle panels finished with laminate on both sides comprising as under:-

20.63

smt

(i) Framing- Made out of 50mm x 50mm, 1.2 mm thick hollow aluminium sections not exceeding 600 mm c/c bothways (horizontal and vertical) except in glazed portion of partition, fixed rigidly on floor, wall / column & ceiling. Spacing of frame members may vary to the nearest possible extent as per site conditions.

(ii) Plywood skin:- Providing & fixing 12mm thick MDF boards on both sides of the framework.



(iii) Finishing:- Providing 1.00 mm thick, approved quality and shade laminate, on both sides of partitions in approved design & pattern including making grooves as per Architectural drawing or as directed by the Engineer-in-charge using approved quality adhesive complete.

(iv) Providing and fixing 12mm thick approved make 1200 mm high toughened Glass panels in the middle panels of partitions using second class seasoned teakwood moulding of finished sectional size 75mmx12/15 mm all-round, complete as per drawing and as directed at site.

(iv) Making suitable cutouts/openings/channels for Doors, electrical conduits, cables & switch boards, AC ducts etc including providing necessary wooden supports wherever required and directed at site.

(v) Providing and making suitable door frame with rebate for door shutters using approved quality seasoned full-length Teak Wood having finished sectional size 75mm x 20mm to the door perimeter complete as per detailed Architectural drawing

(vi) Applying 2 or more coats of approved matching shade and finish, melamine polish to all exposed edges of partitions including those in door openings, cutoutsetc. complete.

(vii) The rate shall include cost of required hardware, necessary transportation, execution of work at all heights and locations including all lead, lift, wastage, statutory liabilities etc. complete.

Approved make:-

(a) Aluminum extruded sections: Jindal, Hindalco or equivalent approved by the Bank.

(b) MDF Board:- Greenply, Century, Samrat or equivalent approved by the Bank. (c) Laminate:- Greenlam/Century/Archid or equivalent approved by the Bank.

(d) Adhesive: Fevicol SH/Vamicol or equivalent approved by the Bank.

Mode of measurement:- Though aluminium frame shall extend up to RCC slab/Beam bottom level above false ceiling, clear partition area below false ceiling shall be measured including deductions for Doors and openings above 0.50 Sqm.

Partly glazed partition : 12'-4" x 9'-0" x 2nos

- 12.0 Providing & Supplying Sofas, Sofa chairs of various types & categories (Single seater, Two seater & Three seater) etc complete as per the manufacturers specifications as mentioned below. The rights to select & approve the sofas & seating shall vest with the clients. The contractor shall submit brochures of manufacturer at the time of quoting for this item etc complete as per layout. The consultants reserve the right to select the sofas in line with the technical specifications envisaged & meeting the specifications standards expected. (Approved makes: Godrej / Durian / Featherlite)

- A Single seater sofa
- B Two seater sofa
- C Three seater sofa

2.00

nos

### 13.0 CHAIRS FOR OFFICERS/VISITORS AND MEETING ROOM

#### Supplying & Installation of Office Chairs

a) The seat & back are made of 1.20 cm thick hot-pressed plywood upholstered with fabric and polyurethane foam together with moulded ABS seat & back covers. The back foam should be designed with contoured lumber support for extra comfort having seat size 51x47 cm and back size 48x68cm approx. Overall size of the chair Depth 70 cm x width 70 cm x height 106 - 123.5cm seat ht. -44 - 45 cm. The polyurethane foam should be moulded with density = $45 \pm 2$  kg/m<sup>3</sup> and hardness + 20  $\pm 2$  kg on Hampden machine at 25% compression.

b) Chair should be provided with a synchro tilt mechanism which should offer features like forward tilt, self-regulating tilt tension + Manual override, 4 position tilt locking and anti-shock back mechanism which prevents the back rest from hitting the user when the lock should be released. The backrest consists of a drop lift mechanism, which can be adjusted in the range of 6.5 cm and can be locked in 5 steps for the better lumbar support.

c) Chair should be provided with a gas lift mechanism for height adjustments. The pedestal should be injection moulded in black 30% glass filled nylon. The pedestal should be 60 cm pitch centre dia (70 cm with castors). The twin wheel castors are injection moulded in black nylon. All metal components are epoxy polyester powder coated with dry film thickness of more than 45 microns, salt spray test to withstand more than 1000 hrs, pencil scratch hardness more than 2H, other tests conforming to Class D, IS:6005:1970. Polyurethane arm rest & 5 twin wheel extra smooth castors.

A	Chair for Officers (Godrej model- DIVA Revolving Mid Back with Fixed Loop Arms)	9.00	nos
B	Chair for Visitors (Godrej model- DIVA Revolving Mid Back with Fixed Loop Arms)	6.00	nos
C	Chairs for Meeting Room (Godrej model- DIVA Revolving Mid Back with Fixed Loop Arms) / equivalent approved make of Featherlite / Wipro		

### 14.0 GYPBOARD FALSE CEILING

Providing and fixing false ceiling at all height including providing and fixing of frame work made galvanized M.S. sections as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval.

Fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound, jointing tapes, finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of Engineer in charge including cost of painting the false ceiling with two coats of acrylic emulsion paint over a cost of putty

12.5 mm thick tapered edge gypsum plain board conforming to IS: 2095- (Part I)

115.00

smt

:2011 (Board with BIS certification marks) to be used.

#### 15.0 MINERAL FIBRE GRID TILE CEILING:

Providing and fixing tiled false ceiling of specified materials of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc.

25.00

smt

Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x37 x 25 x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-in-charge.

GI Metal Ceiling Lay in perforated Tegular edge global white colour tiles of size 595x595 mm and 0.5 mm thick with 8 mm drop; made of GI sheet having galvanizing of 100 gms/sqm (both sides inclusive) and 20% perforation area with 1.8 mm dia holes and having NRC (Noise Reduction Coefficient) of 0.5, electrostatically polyester powder coated of thickness 60 microns (minimum), including factory painted after bending and perforation, and backed with a black Glass fibre acoustical fleece.

#### 16.0 COVE IN FALSE CEILING

Same as Gypsum false ceiling but providing, making and fixing Gypsum cove (inside height 150 - 200mm and border 75mm) to hide strip/cover light in ceiling or to act as pelment for roller blinds on windows or for projectro screen, etc.

11.00

rmt

17.0	Center Table (3'-0" X 2'-0" Oval / Rectangular) Providing and supplying in position oval or rectangular centre table to be made out of 2" X 2" teakwood frame including 12mm thk clear glass top with bevelled edges including bottom glass shelf with etching etc complete. The rate shall also include SS lining design to the teakwood frames including all the necessary hardware, fittings, fixtures as per manufacturers specifications complete.	0.00	nos
18.0	BACK PAINTED GLASS + LOGO		
a.	Back painted glass (Lacquer Glass) paneling: Providing and fixing in position wooden paneling to column / walls finished with Back painted (Lacquer Glass) comprising as under:- (i) Framework:- Made out of 50 mm x 25 mm x 1.2mm thick extruded Aluminium hollow sections, placed upto 600 mm centre to centre, bothways (horizontal and vertical), fixed rigidly on wall / columns in perfect line, level and plumb. (ii) Panel Finishing:- Providing & fixing 9 mm thick approved make BWR plywood to Aluminum framework finished with 8 mm thick approved quality and make back painted Lacquer Glass panels of required size, rigidly fixed using 3M adhesive / double side self-adhesive tape complete as directed by the Engineer-in-charge. (iii) The rate should include cost of necessary hardware, making cutouts / openings for electrical conduits / cables, Switch boards etc., including providing necessary wooden/aluminum section members support at cutouts, providing scaffolding for execution of work at all heights, complete as per drawings and as directed by the Engineer-in-charge at site.	4.40	smt
b.	Logo : Providing and fixing in position with SS studs or as directed laser cut logo as per design made from 18 mm MDF board ( exterior grade ) and finished with enamel paint as directed complete. Logo size : 2'-6" x 2'-6"	1.00	no
19.0	RECEPTION TABLE :  Providing and placing in position Reception Table of approx. size depth 600 mm and 750 mm height. ( length should be specified as per site condition ) Made from 18 mm BWR grade ply as per design given by the Architect, additional 1 / 12 mm ply in multiple layers to be used as per drwing. All drawers shall be made in 12 mm thick BWR grade ply fixed on soft closing slides, with approved quality locks. All external faces to be finished with 1 mm thick. Laminate of approved color and quality and internal faces with 0.8 mm thick laminate in the color white. Size : 4'-0" x 2'-0" x 2'-6" x 1no	0.00	no
21.0	WOODEN FLOORING + SKIRTING :  Providing and placing in position wooden laminate flooring with planks of size not less than 1200 mm x 190mm ( with unlik panels/ tongue-groove locaking arrangement ) having a 0.2 mm thick top abrasive layer followed by decorative layer upon HDF ( high density fiberboard ) substrate over 2	13.95	smt

mm thick underlayer of polyurethane foam on 250-micron poluthene sheet over a smooth, flat, hard and free from moisture floor surface complete in all respect with required accessories like end profile, transition profile, reducer 'T' profile etc. and preparation of base including all other incidental works as per direction & satisfaction of architect in charge. Cost of laminate floor accessories, skirting end edge, T- molding Reducer shall have to be added in the cost, wherever required.

SBI Wealth size : 12'-6" x 12'-0"

22.0 Low Height wooden Partitions (LHP) with laminate finish with flap gate ( 2'-4" x 4'-0" )

S. W. low ht. partition : 1650 L x 1350 (avg. ) H x 5 nos, 900x 1350 x 1no Providing & fixing in position 70 mm +/- 2mm thick Low height wooden partitions with 450mm high glass panel finished with laminate on both sides comprising as under:-

13.85

smt

(i) Total Height of the partitions shall be from 1200 mm to be 1350 mm including 300 to 450 mm high 12 mm clear glass panel as per approved drawing.

(ii) Framing : Made out of 50mm x 50mm, 1.2 mm thick hollow aluminium sections placed bothways (horizontal and vertical) not exceeding 450 mm c/c rigidly fixed to floor, wall / columns etc including extending end/intermediate vertical members not exceeding 1500 mm c/c for total finished height of LHP.

(ii) Skin : Providing & fixing 12 mm thick MDF plywood on both sides of the framework and all-round vertical posts extending up to total height of LHP.

(iii) Finishing :- Providing and fixing 1.00mm thick approved quality and shade laminates using approve quality adhesive, over ply as per approved design & pattern including providing grooves as per Architectural drawing and as directed by the Engineer-in-charge.

(iv) Glazing :- Providing and fixing 12mm thick approved make clear float glass panels (not exceeding 1.50 m in length) with polished edges on all sides, fixed using suitable CP Brass /SS 'D' brackets placed not exceeding 450mm c/c on horizontal surface of partition and at both ends on vertical posts to rigidly hold the glass panels.

(v) Providing finished section size 70/75 x 8mm thick seasoned second class Teak wood moulding to all exposed edges of partition including applying 2 or more coats of melamine polish / Duco paint including necessary preparatory work for surface preparation with putty, priming coat, sealer coat etc. complete as per sample approved by the Bank.

(vi) Making necessary cutouts for electrical conduits / cables & switchboard etc., including providing additional supports wherever required complete as per drawings and as directed by Engineer.

(vii) The rate shall include cost of required hardware, necessary transportation, execution of work at all heights and locations including all lead, lift, wastage, statutory liabilities etc. complete.

Approved make:-

(a) Aluminum extruded sections: Jindal, Hindalco or equivalent approved by the Bank.

(b) MDF: - Greenply, Century, Samrat or equivalent approved by the Bank. (c)  
Laminate:- Greenlam/Century/Archid or equivalent approved by the Bank. (d)  
Adhesive: Fevicol SH/Vamicol or equivalent approved by the Bank.

(e) Enamel Paint/polish: Asian/Nerolac/Berger or equivalent approved by the Bank.  
(d) Glass: Saint Gobain, Asahi Float, Modi Guard.

### 23.0 SINGLE WINDOW COUNTER / CASH COUNTER

Supplying & fixing single window counter as per design and drawing made out of 18 mm thick IS 303 BWR grade ply wood boxing of approved make, complete with 18 X 6 mm Teak wood beading on all edges wherever required. Tabletop made from 12mm thick ISI 303 BWR-grade flexi ply. The countertop to be finished with 6mm thk. sparkle white Corian sheet with 1.5" Thk. Bull Nose Moulding from inside and Curved Machine polished edge from outside dropped down to form light pelmet on front Apron as per detail drawing. The vertical surface below the apron to be finished with blue

7.25

smt

lacquered glass. Working table top and edges shall be finished with 6 mm thick sparkle white acrylic solid surface (corian of DUPONT/ Merino/ REHAU or equivalent approved make ) as per drawing and direction with all labour and material. The cost shall be inclusive of S & F of a drawer unit or drawer & shelf unit (in place of bottom 2 drawers) made of 18 mm thick MR grade plywood and with approved make multipurpose Auto Lock in drawer and group lock in shelf unit. Inner width of drawer box be 400mm, one side of box is leg panel, upper side of box is table top, back side modesty panel and Bottom of Box is of 18 mm thick ply. 4 Nos drawers shall be 525 mm deep (inner dimension), First (Top) drawer 100mm height (facia) & rest 3 of equal size. Top two drawers shall be Cash drawer having 6 equal compartments for currency notes. Foot rest of 75 mm X 38 mm (3" x 1.5") in Teak wood and CPU stand of 18 mm ply finished with 1 mm thick laminate of size 400 mm X 375 mm. Key board tray of approved make of size 450 mm X 375 mm to be fixed. All wood work shall be laquer polished to a smooth and uniform finish of choice colour and shade. All fittings like 75 mm long S.S. handle, Auto Lock to each drawer and cabinet doors, piano / auto hinges, ball catcher, stopper, metal cable manager etc. should be fixed of approved make. Heavy duty telescopic full extension sliding channel of approved make shall be used in all drawers.

All the internal surface (non-visible surface) shall be provided with 0.80 mm thick balancing laminate of approved shade etc. complete. Counter shall be made independent in Length of 1600 mm and properly placed between two partitions. Counter will be measured in RMtr between two partition and paid.

**FINISHING DETAILS:**

- 1) Table Top: 6 mm thick white acrylic solid surface
- 2) Front Apron: Round 6 mm thick white acrylic solid surface and 6 mm thick blue lacquered glass fixed with Natural Silicon
- 3) Facing of Drawers: 1.00 mm thick laminate finish
- 4) All the internal surface (non-visible surface) shall be provided with 0.80 mm thick balancing laminate

Brief list of make are as under or any equivalent make will be permitted by the Engineer:

MR grade Ply wood ( IS :303) - Green / Century / Anchor / Archid / Mayur / Kit / Samrat / Croma Acrylic solid surface (Corain) - Dupont/ Merino/ REHAU or equivalent approved

Laminate- Green / Formica / Sunmica / Century /Marino / Aica Multipurpose group

Lock - Ebco / EG / Godrej Telescopic channels - Ebco / Everite Keyboard tray -

Ebco / Hettich / Innofit / Featherlite Auto lock- Ebco / Dorma / Ozone Cable

Manager (60mm) - Metal - Ebco or equivalent Adhesive- Fevicol / Pedilite / Araldite / Royal Bond

**24 PROVIDING AND FIXING 12 MM THICK TOUGHENED GLASS PARTITION ON COUNTER TOP, FRONT SIDE AS FOLLOWS.**

Providing and fixing 12 mm thick Toughened float glass with polished edges to be fixed with necessary S.S Brush finish brackets & support on wooden partition as directed with necessary cut out in glass. Two cutouts to be made one half round of 150mm dia and another for mouth piece rectangular size of 75mm wide 450mm long. All edges of glass shall have Diamond cut polished edges as directed.

4.35 smt

Brief list of make are as under or any equivalent make will be permitted by the Engineer.

Glass- Asaahi/

Tata / Modi guard / Saint gobain

Square bracket (50 mm x 12.5 mm ) S S finish - Oswal / Riddhi / Swift or equivalent

Size : 1448 x 750 x 4 nos

**25 PROVIDING AND FIXING 12 MM THICK TOUGHENED FLOAT GLASS PARTITION TOWARDS FRONT SIDE OF SINGLE WINDOW COUNTERS TOWARDS PUBLIC SPACE AS FOLLOWS.**

12 mm thick Toughened clear float glass of required shape with bevelled edges on top portion shall be fixed with SS brackets with flat back on wooden partition and counter top as directed. All edges of glass shall be Diamond cut polished edges as directed complete. Maximum length and height will be measured for payment purpose.

1.70 smt

Brief list of makes are as under or any equivalent make will be permitted by the Engineer.

Glass- Asaahi/ Tata / Modi guard / Saint gobain

Square / D bracket S S finish of required size - Oswal / Riddhi / Swift or equivalent approved make

Size : 1131 x 300 x 5 nos

28.0 Acrylic Emulsion Paint on old surface

320.00 smt

Preparing earlier treated surface by scraping, rubbing with sand paper, applying two coats of Birla white putty wherever required, to level the surface, and its rubbing with sand paper, to ensure smooth surface, suitable to receive paint and then applying 2 or more coats of approved colour and shade of Acrylic Emulsion Paint with low VOC content over a coat of approved primer complete as per manufacturers' specifications to internal walls/ceiling including necessary scaffolding etc. complete.  
Make:- Asian / Berger/ICI or approved equivalent make.

30.0 Polyester Film over glazed partitions:

Providing and fixing in position high impact resistant Polyester Films of approved design & pattern, which once installed on glass, give additional strength to glass, reduce glare & prevent glass from splintering on impact. thickness not less than 4 Mil (100 mic.) or 7 Mil (175 mic.)

6.23 smt

Size : 2.95 x 0.950 x 1no, 3.61 x 0.950 x 1no.

31.0 Roller Blinds

Providing, fabricating and fixing vertical roller blinds of approved make preferably of "Vista Levelor" with a woven made acrylic coated fabric of 100% polyester of thickness 0.50 – 0.60 mm ( +/- 5% tolerance) with the main properties like resistance to Cracking & Fraying, dust repellence, UV proof and virtually maintenance free along with the Vista accessories of like Head rail , Roller tube Idler, Bottom rail, chain, matching colour installation brackets etc. including all fixtures and fittings of Vista like Rainbow curtain rods with electric resistance welded MS pipe having a corrugated virgin PVC extrusions reinforced to minimize friction, finials and along with standard anchoring arrangements etc. all complete done in workmanlike manner as per the approved design, colour and including necessary scaffolding as directed.

6.45 smt

Windows : 3.20 x 1.350 x 1no, 1.58 x 1.350 x 1no

ADDITIONAL ITEMS

1.0 GLASS DOORS AND PARTITIONS FOR MAIN ENTERANCE

A P & F FULLY GLAZED DOOR WITH PATCH FITTINGS for Main Entrance of Branch

Removing the existing glass door & partition, staking them aside and providing & Fixing fully glazed main door at the main entrance. The Item includes fixing of 12 mm th. Toughened glass with the help of top patch

& bottom patch fittings. The door will have patch lock, pti pivot, 100 Kg floor spring & 25mm dia D shape 400 mm long handles both sides, (Ozone Make OGH-55P11-25X400), fixed with the glass by making necessary cutouts & holes. The glass edges shall be polished on all sides. The entire door shall be erected in complete line & level. The door will have S.S brush finish Signage for pull & push.



The patch fittings (Ozone make) shall be of aluminium with s. s. matt finish coating & signage shall be of kich make. The entire door complete in all respect should be installed in positions as required.

Branch door : 4'-0" x 7'-0" x 1no. 2.60 smt

B Same as above item but P & F FULLY GLAZED PARTITION With Patch Fitting for front side of Main Entrance [ FIXED PORTION] For Branch. 8.73 smt

Main entrance partition : 2'-10" x 7'-0" x 1no, 10'-7" x 7'-0" x 1no

2.0 CUSTOMER WRITING DESK

Writing Desk Size 3'-0" L x 1'-3" x (0'-6"+3'-0") ht. 1.00 no

Verticle Sides and bottom shall be made out of 19mm thick IS 303 BWR plywood and back side 12 mm thick BWR ply wood with Laminate on Top and Edges on all sides including inside divisions. Top and vertical sides of the divisions shall be made from 12mm th Toughend glass with polished edges for slips or forms as per detail drawing and instruction complete. (Drawing as enclosed herewith) Laminate to be provided on all visible ply wood surfaces. Including front side openable shutters with s. s. hinges, godreg lock ect. complete.

3.0 P/A SYNTHETIC ENAMEL PAINT 50.00 smt

Providing and applying synthetic enamel paint at all heights of required shade and approved make on new / old work including scrapping / cleaning and preparation of surfaces for painting, applying primer and putty, with two or more coats of approved first quality enamel.

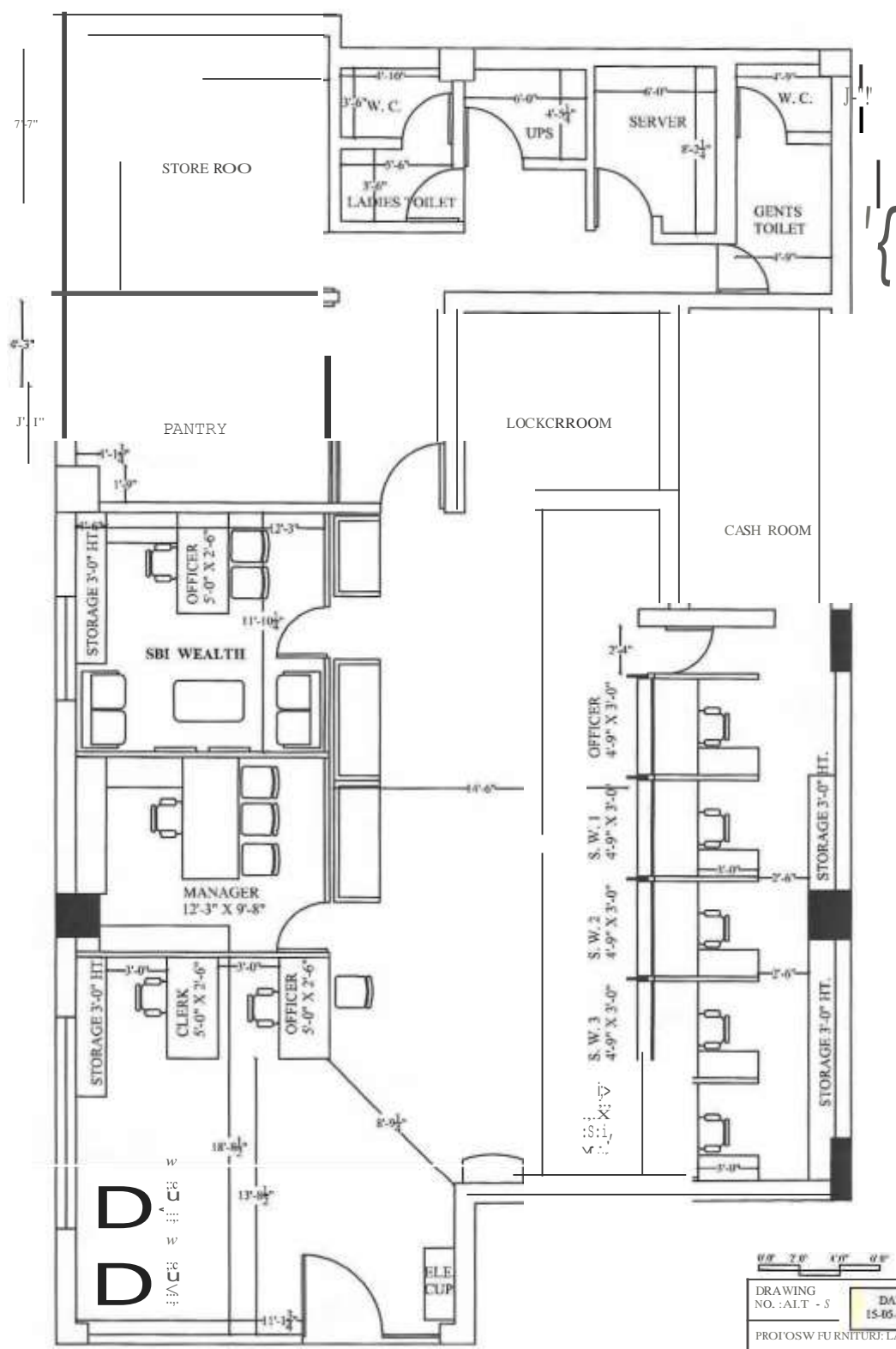
Rolling shutter : 17'-4" x 7'-0" x 2nos x 1.10 times  
 Collapsible gate : 7'-0" x 7'-0" x 1 no x 1.50 time all over  
 Strong room door : 4'-0" x 7'-0" x2 nos x 1.50 times  
 cash room door : 2'-10" x 7'-0" x 2 nos x 1.20 times

Total estimated amount

Note:

- [a] In all furniture work, contractor shall make necessary cutout in panelling/partitions/ wooden members to facilitate electrical/data cabelling and No extra amount shall be paid for this.
- [b] All internal surface (non visible surfaces) shall be provided with the 0.60 mm thick balancing laminate of aproved make & shade in the all S.W Counters/Tables/ Credenza,Storage Cup Board etc.

OK



DRAWING NO. : ALT - 5	DATE 15-05-2024	DRAWN BY SAJEDA	CHECKED BY V.V.T.
PROFOSW FURNITURE LAYOUT SIGNATOR & BRANCI D			
INTERIOR DESIMMM WORK FOR Snt (CORPORATI- ROAD IRANCI ), AHIMI DADAD.			
MESSRS VIRAT V. THAKORE			
ARCHITE-S, URBA DFSIG f:RS & VALUERS, 9311, S.VIASTA SOCIETY, AHMEDA BAD - 380007.			

BRANCH CARPET AREA - 2093.65 SQ FEET  
 BANKING HALL CARPET AREA - 1331.59 SQ FEET  
 SAY 1332.00 SQ FEET

*Handwritten:* Hiradgar  
 CM (Civil) 16/5/24



**कुले. भारतीय स्टेट बैंक**  
**For, STATE BANK OF INDIA**  
*Handwritten:* Assistant General Manager  
 15/5/24



